



MEMORANDUM

TO: Select Board

FROM: John C. Curran, Town Manager

CC: Clancy Main, Assistant Town Manager
Andrew Levine, Director of Administrative Services

SUBJECT: Town Manager's Report, October 4, 2021

DATE: October 1, 2021

Facilities Consolidation

In last year's budget the Town consolidated Facilities management and maintenance under one department. This new department is currently being led by Bob Sallese. Over the past year Bob has taken on three new employees and the maintenance of all Town Building except the Library. Currently Bob was maintaining the mechanical systems in the building, but the day to day still fell under the Library Director. Now that a new Library Director will be coming on board it makes sense to shift that responsibility fully to the Facilities Department. This also will allow for employees to be cross trained in that building. Previously if the maintenance man in that building was out nobody was intimately familiar with the building, and it fell on the Library Director. With the current changes happening in the Director position this was the best time to make the change.

Also, the Facilities Department has taken on the collection of trash at all Town owned parks. When this was under the recreation department it was a little more involved and included weed whacking and general maintenance of those facilities. I expect in the next budget for an additional staff member or summer help may be necessary to keep up with the parks. This is not surprising as the role of the Parks and Tree's Department has expanded over the past few years.

Parks and Trees / Highway Update

Currently brush cutting is being done by the Parks and Trees department. In the last budget the Town placed a new position for brush cutting in the Highway Dept. Unfortunately, the Town has had trouble hiring qualified applicants for the Highway with just a CDL regardless of other licenses. Currently the Town has filled one spot and the employee is working out very well. He is in a temporary role with the opportunity to go full time if he receives these licenses. He has committed to it and is working toward these goals. Additionally, the Town has a summer employee who is also willing to fill a temporary role. This will allow for the transfer of brush cutting into the Highway Department.

Precinct Update

Attached is an updated precinct map. This is the third and final version from the state. Our GIS coordinator Kyle Grant has been working closely with the Town Clerk on any changes that she

needs to make. Kyle is currently working on a map of where the changes took place. I believe Shirley will be at the October 18th meeting to ask the Board to accept this as the final map. The Town is currently confirming with the State on if any precincts were not affected in the re-districting.

Zoom Info Session

The Town held their regular Zoom Info Sessions earlier this week. About 45 people attended and the Town went through all the Town articles. Many good questions were asked, and it helped inform the Town Meeting presentation and book that was created. The Zoom Info Session and Town Meeting Book has been emailed to Town Meeting members that have provided their contact information.

Community Services Coordinator

Bethany Slack our part time Community Services Coordinator has been on board for a little less than a month. Bethany has hit the ground running and is doing a great job. She has been meeting with community groups and Town Staff to get acclimated with the needs of the residents. In the next few months, I expect her to start having office hours for residents who need some guidance. I’m looking forward to seeing how the positions evolves over time.

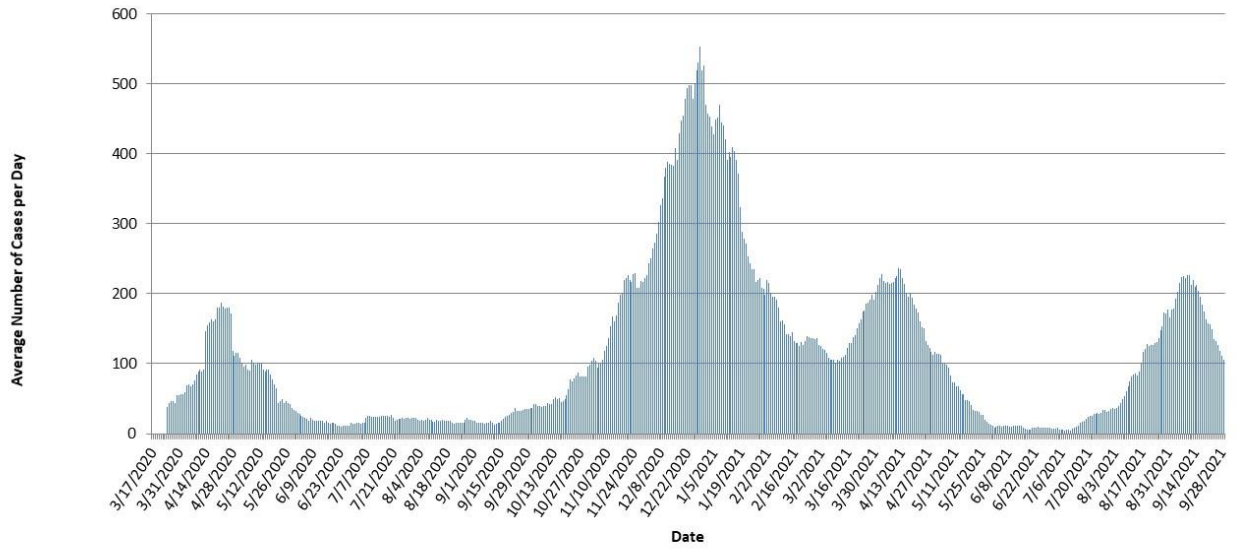
Covid 19 Update

The Town continues to move in the right direction. Billerica is now lower than the State but higher than the County numbers. We are still classified as high transmission because the cumulative 7-day average is 109 per 100K (9 over the threshold). The positivity rate has dipped to 3.3% again.



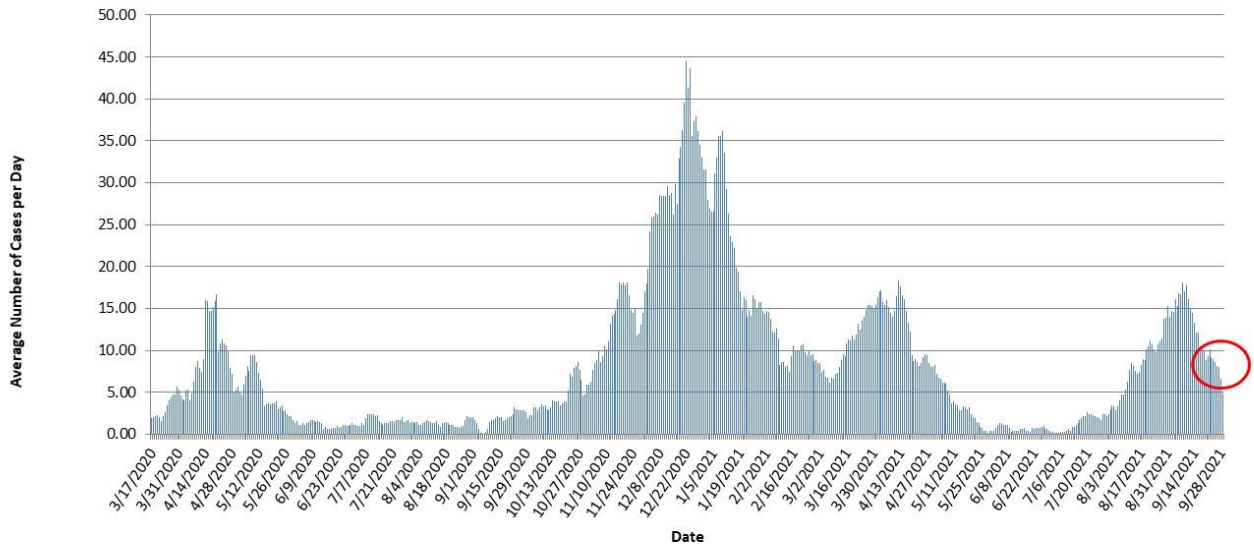
Long Term Care Facilites	122
Middlesex House of Corrections	106
Health Care Workers	125
Apartment Complexes	369
Deaths	37
Active Cases	73
Recovered Cases	4548
Total Cases to Date	4658
Cases per 100,000	18.82
Seven Day Case Average	6.57
Number of Cases last 14 days	111
Positivity Rate	5.21%
Billerica Status	High Transmission
Vaccination Rate	72%
7 Day Cumulative per 100K	109

Town of Billerica COVID 19 Cases Active Cases (As Of September 28th)



Source: Billerica Board of Health

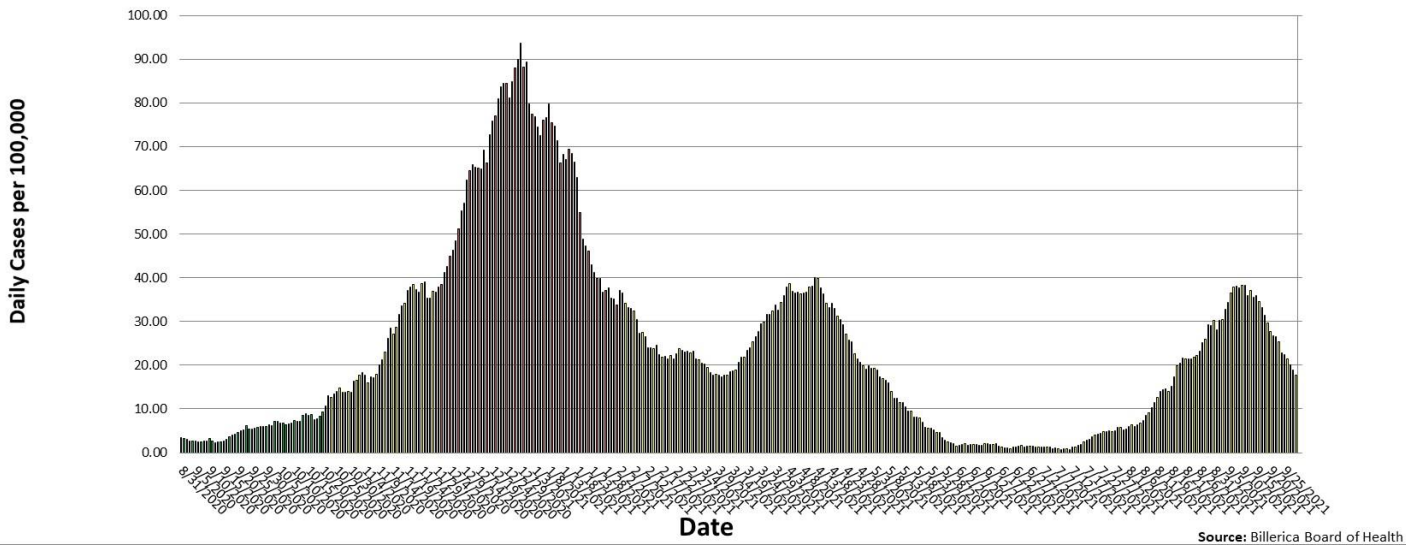
Town of Billerica 7-Day Average As of September 28th



Source: Billerica Board of Health

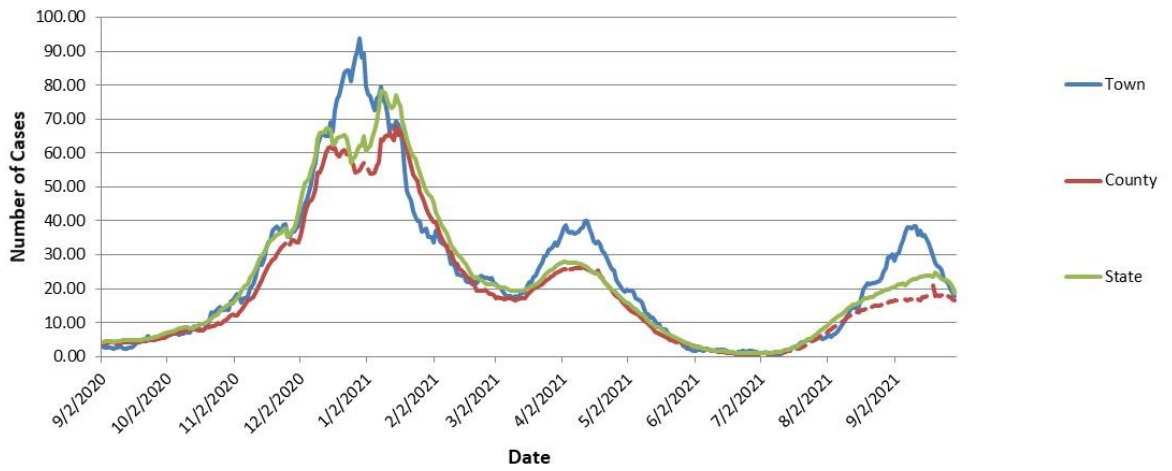
Town of Billerica
Average Daily Cases per 100,000 People

Billerica's positivity rate is 3.30%



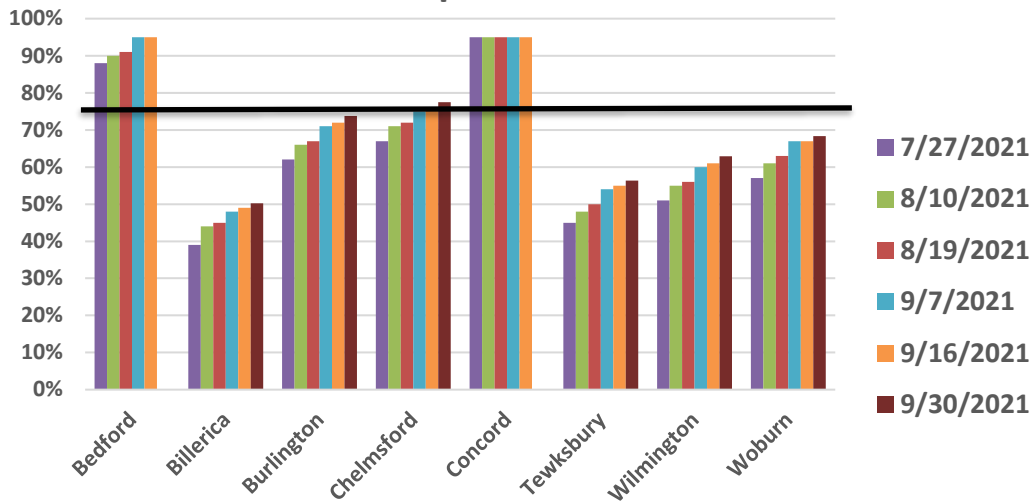
Source: Billerica Board of Health

Billerica vs. County and Commonwealth
Average Cases per 100,000 people over 14 days



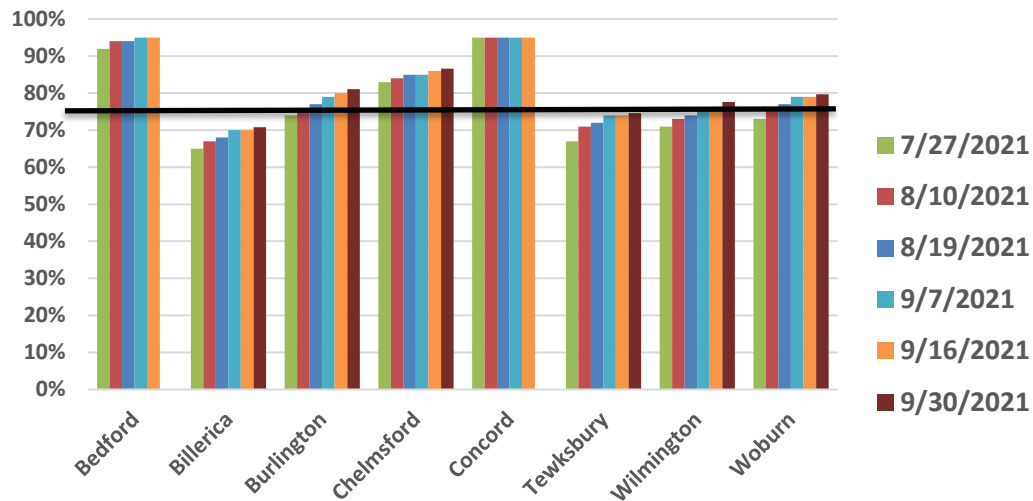
Source: Billerica Board of Health

Vaccinated % of 12-15 Year Olds As of September 30, 2021



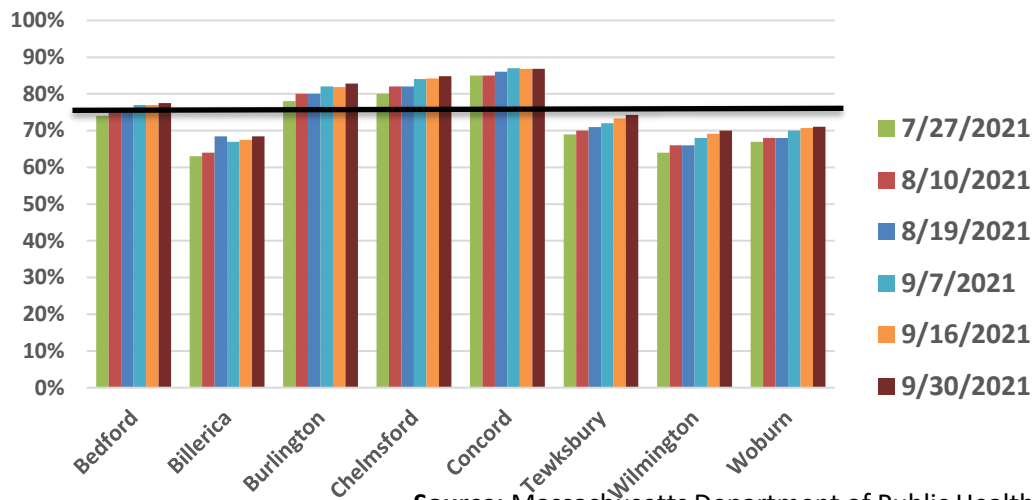
Source: Massachusetts Department of Public Health

Vaccinated % of 16-19 Year Olds As of September 30, 2021



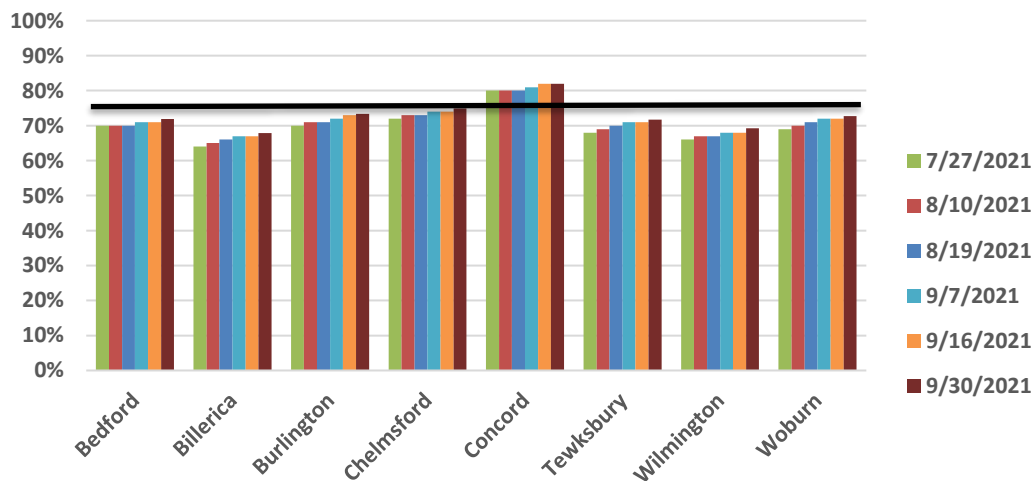
Source: Massachusetts Department of Public Health

Vaccinated % of 20-29 Year Olds As of September 30, 2021



Source: Massachusetts Department of Public Health

Total Vaccinated % As of September 30, 2021



Source: Massachusetts Department of Public Health