



MEMORANDUM

TO: Board of Selectmen

FROM: John C. Curran, Town Manager

CC: Cathy O'Dea, Clancy Main

SUBJECT: Town Manager's Report, December 7th, 2020

DATE: December 4th, 2020

Bike Path Update

The Engineering Department confirmed the week of 11/23 that 75% design will be submitted to the state by VHB on December 10th and will continue to stay on schedule.

Food Pantry

The Food Pantry, This Office, and the Masonic Temple have reached an agreement to allow the food pantry to begin their move into the building on December 15th. The Town is thankful to the Masonic Lodge for working hard over the Thanksgiving weekend and moving out most of their belongings ahead of schedule. The Town is meeting with the food pantry to finalize the move agreement and start the pre-permitting process of their new building early next week.

Howe School

The Town continues to move through the process. The Howe will be in front of Conservation on December 16th and will be at the Historic District Commission on December 9th. Materials and renderings of the buildings are available for viewing in the Conway Hearing Room. Current budget estimates are in line with the original estimates.

Pinehurst Fire Station

The Pinehurst Fire Station continues to be on schedule. The next visual milestone at the site will be steel in the middle of December. National Grid removed the guy wires from the site. This is important to the critical path.

Salt and Sand

The Town will be providing salt and sand to residents. Residents only will be allowed to fill one 5 gallon bucket. You will also need to bring your own shovel and bucket. Please do not pick up during the storm as plows and sanders will be exiting and entering frequently.

Katie Durand Memorial Park

This office met with Isabel Tourkantonis, Conservation Director last week in regards to helping facilitate the project. Isabel has engaged BETA to begin flagging of the wetlands. The Town will also engage a landscape architect to take the next step in phase 1 of the project. Phase 1 includes picnic tables, parking, and a memorial butterfly garden to Katie. Phase 2 will include a canoe/ kayak launch. An eligibility form has been submitted to the CPC for Phase 2 funding.

Testing Center

There will be a Town and School Employee testing center on December 10th. So far 400 employees have signed up for the test. It will be held from three to seven at the High School.

Billerica Mall

RD Management informed the Town that it will be submitting a 40B application to the State for a five story 300 unit affordable housing development at the Shoppes of Billerica. It is expected to be submitted on Monday. The Town currently has a Affordable Housing Inventory of 11.52%. It is expected, but not guaranteed that the AHI will still be over 10% after the 2020 census.

COVID 19 Update

Will be provided on Monday