



## MEMORANDUM

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**TO:** Board of Selectmen

**FROM:** John C. Curran, Town Manager

**CC:** Clancy Main, Cathy O'Dea

**SUBJECT:** Town Manager's Report, August 3, 2020

**DATE:** July 31, 2020

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### **Masonic Temple**

The attorney for the Masons requested that the License agreement be established at the same time that the P&S is executed. A license agreement has been sent to Attorney Peterson for his review. I will keep the BOS posted.

### **Local Aid**

Preliminary reports indicated the Governor, House and Senate are in agreement to at a minimum level fund local aid. There are other components to local aid and assessments to consider. The final outcome is not certain but this is certainly encouraging news.

### **Pinehurst Fire Station**

The General Contractor's bid has come in below the Town's budget estimate. This is good news, however, there was a bid protest within the HVAC sub bid category. It does not appear that this will significantly impact the award process except to delay it for 5-7 days waiting for the Attorney General's Office to respond.

The project team is also working on a communications antenna for the building which was not depicted in the original sketches. It is anticipated that this could be as much as 40 to 50 feet high. It would be similar to the one that exists on the central station.

### **Water Main Improvements 2020**

This office received several complaints about notification of water shut-offs for the water project this week. Belly Buster stated that they did not receive a call or a flyer. The Town did do a code red and did flyer all the businesses on Boston Road. This office called several businesses to see if they received the flyers and they did. Unfortunately, for some reason Belly Buster did not get their flyer. This office has also inquired to see if there are any future shut offs. There are no more scheduled shut offs for the remainder of this job.

### **Temporary Fire Station**

The pest situation appears to be under control. Arrangements are being made to install a rain gutter above the door. There appears to have been some settlement of the water trench underneath one of the tent posts. A solution is being worked out for that now.

**Rec Update from David Grubb**

The Recreation Department in consultation with the BOH is working on a solution to the porta potty situation. The Town is in the process of developing a plan to place porta potties at PHR, Pollard, Vining, and Locke. They would be cleaned daily and locked up nightly. Their use and cleanliness will be monitored and expansion of more units will be considered at a later date.

**Training Sessions for “How to conduct a flawless Public Hearing/Zoom Meeting and Parliamentary Procedure**

Cathy O’Dea has reached out to Town Counsel and they will be available in the fall to conduct this training session. This office will update the Board on the specifics as they are scheduled.

**MBTA Right of Way Corcoran Rd**

This office has sent an offer to Pan Am of \$13,000 for the parcel. They want to assess what they think the value of the property is. They were under the mistaken impression that the large parcel behind it(Alumni Field) could be developed into houses on a future date. I corrected that impression and I expect to hear back from Pan Am after Mike Twidle returns from vacation which is August 6<sup>th</sup>.

**COVID-19 Update:**

The Town is currently maintaining a rate of 2 cases per day over a 7 day average. Our lowest 7 day average was 1 per day. There have been no new deaths as of the last report. The Board of Health has also begun to record race and ethnicity as required by the State. Our rate of infection appears generally stable for now and it mirrors the statewide experience.

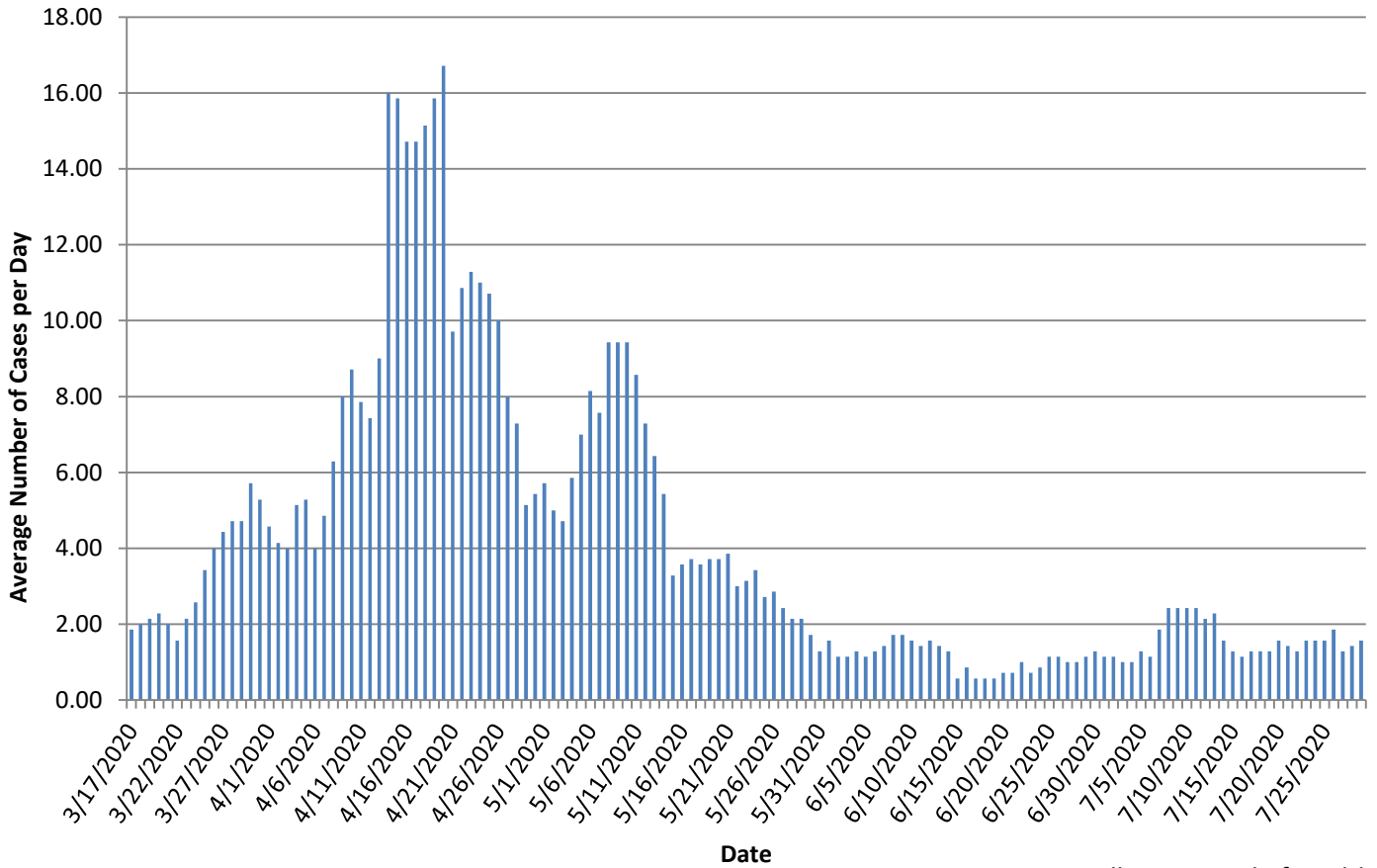


<b>Long Term Care Facilites</b>	<b>95</b>
<b>Middlesex House of Corrections</b>	<b>57</b>
<b>Health Care Workers</b>	<b>80</b>
<b>Apartment Complexes</b>	<b>53</b>
<b>Deaths</b>	<b>29</b>
<b>Active Cases</b>	<b>22</b>
<b>Recovered Cases</b>	<b>514</b>
<b>Total Cases to Date</b>	<b>565</b>

**Friday, July 31, 2020**

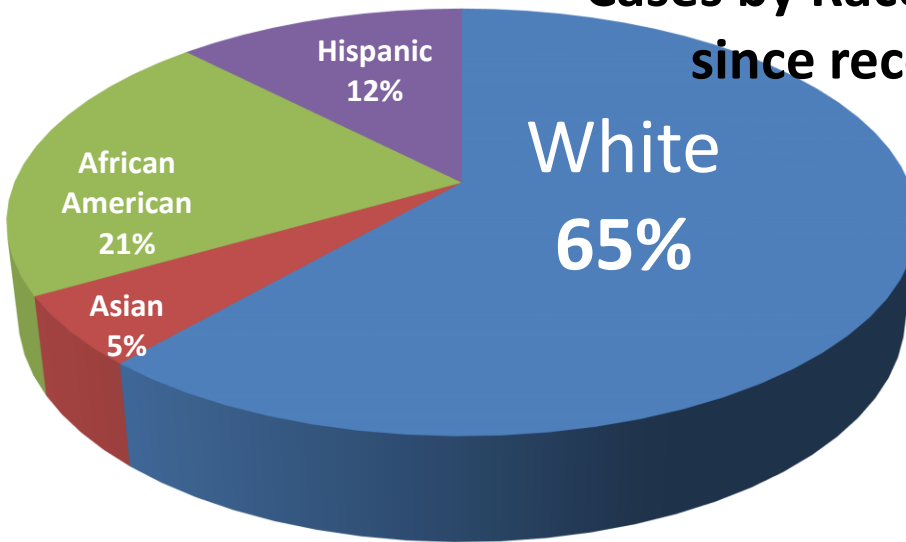
**Source: Billerica Board of Health**

## Town of Billerica COVID 19 Cases 7 Day Average



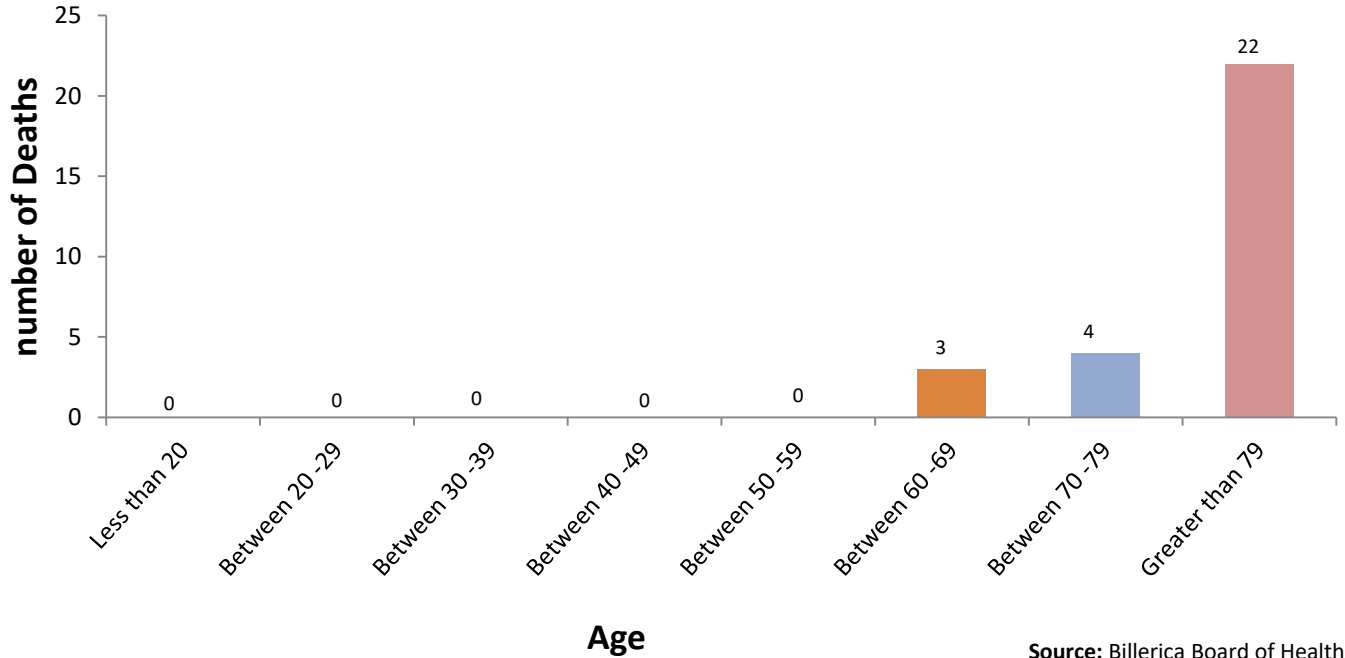
Source: Billerica Board of Health

## Town of Billerica Cases by Race/Ethnicity since recording





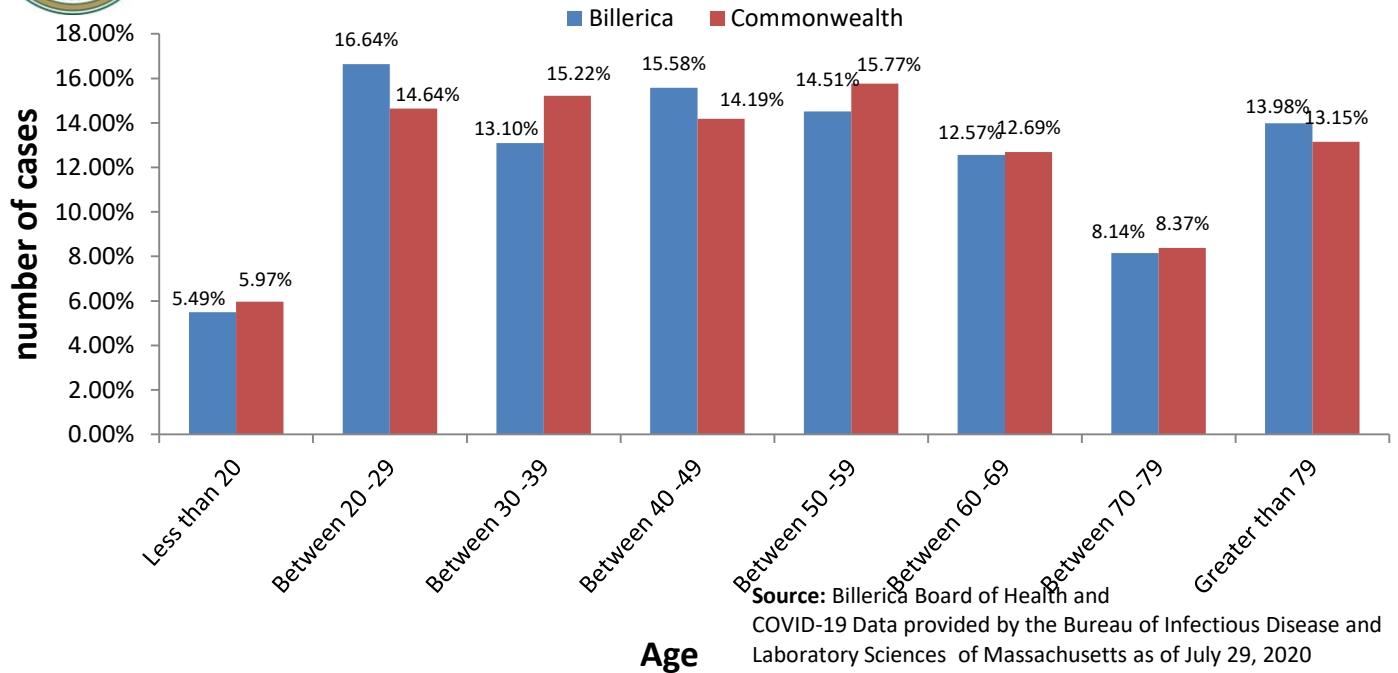
## Town of Billerica COVID-19 Deaths by Age



Source: Billerica Board of Health

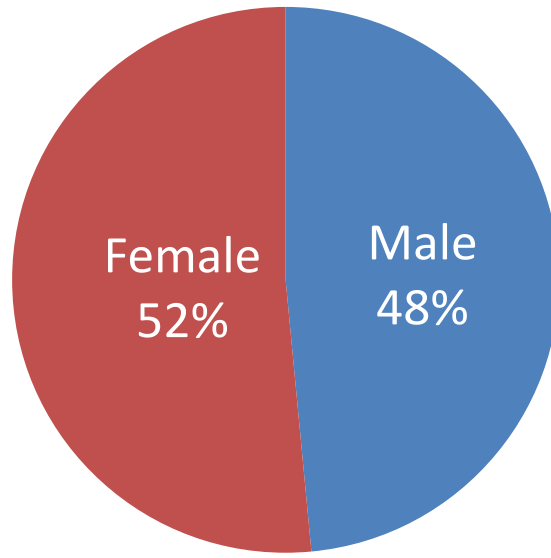


## Billerica vs. Commonwealth Frequency of COVID-19 by Age



Source: Billerica Board of Health and COVID-19 Data provided by the Bureau of Infectious Disease and Laboratory Sciences of Massachusetts as of July 29, 2020

## COVID-19 Cases by Gender



Source: Billerica Board of Health