



## MEMORANDUM

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**TO:** Board of Selectmen

**FROM:** John C. Curran, Town Manager

**CC:** Susan Aker, Cathy O'Dea

**SUBJECT:** Town Manager's Report, April 3, 2017

**DATE:** March 31, 2017

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### **Boston Road – North Project**

This office met with BETA and Engineering and DPW to discuss the future of this project. It is currently in the preliminary design stage with an expectation of being funded in the FY2019 TIP. I will be setting up a presentation for the board in the near future to see the conceptual design. The project will include sidewalks, brick accents, decorative lighting and a bike lane in both directions.

### **Finance Committee Meetings**

FinCom as a whole will be meeting on Monday night to vote on the general and public safety budgets. The committee is also meeting to review warrant articles on Thursday. The agenda will consist of the Wastewater Borrowing Articles, the Water Meter article, Handicap Commission Article, two contract articles and the petitioner's article

### **Budget Analyst/Social Media Position**

Interviews were conducted this week. There are several good candidates. A decision is expected by the end of next week.

### **Insurance Advisory Committee Meeting**

A meeting was held with the Insurance Advisory Committee (IAC) to discuss benefits provided through the Trust. Currently there is an approximate balance of \$270,000 in this account. The discussion focused around expanding the benefit eligibility to make better use of the account. There was also consensus to expand the reimbursement for prescription costs over \$300 from 50% to 75% and to research an appropriate cap. Additionally, there was a specific case the IAC was interested in that involved discontinued coverage of PT sessions after 60 visits annually. A change was made to expand the benefit by allowing a reimbursement for PT visits over 60 up to 75% after the copayment. The IAC will meet again to establish a cap after the benefit use data is researched.

### **Insurance Premiums**

This office met with the Town's Insurance advisor, Cook and Company and Blue Cross Blue Shield to go over plan use over the past few years and set the new rates for the upcoming year. Blue Cross HMO and Blue Care Elect will increase by 6.5%, Harvard Pilgrim will increase by 10% and Medex will increase by 3%. This is below the market average of 10.5%. These rates needed to be established before Open enrollment and the benefits fair in May.

### **Fuel Tank Project**

The new fuel facility bid was opened on March 16, we received 3 bids. SUMCO was the low bidder. The low bid including all alternates is \$1,085,000. The Town will be able to do all options including the roof on the new facility. The bids came in for this project under budget by approximately \$300,000.

### **Town Hall Parking Lot**

Beta Group is currently surveying Good Street as part of the Boston Road North Project. The Town will be removing the USTs in the Town Hall parking lot. These two projects as well as the high school project make it a good time to review the parking lot plan and look at pedestrian safety issues as well as gaining parking spaces. I will keep the BOS up to date on this review.