



## MEMORANDUM

---

**TO:** Select Board

**FROM:** John C. Curran, Town Manager

**CC:** Clancy Main, Assistant Town Manager  
Robert Maynard, Director of Administrative Services

**SUBJECT:** Town Manager's Report, March 06, 2023  
Agenda Item

**DATE:** March 3, 2023

---

### **Women Leading Government**

MMA held its third Annual Women Leading Government Conference on March 2 at Devens Conference Center. The full-day event is designed for women in appointed positions in local government who are interested in advancing their careers and building their management and leadership skills. Elaine Russo, Town Treasurer, Olivia Canario Assistant Treasurer, Michele Rivera Human Resources Director, Kristel Bennett the Public Health Director, and Isabel Tourkantonis the Conservation Director all attended the conference. All staff that attended the conference reported back they enjoyed it and found it very enriching for their career development.

### **New DPW Facility**

Weston and Sampson, the architects for the project have given the Town an updated schedule and a first look at the interior floorplans. By the end of April, the schematic design phase will be coming to an end and a cost estimate for the project can be anticipated. According to the schedule the project will be going to Fall Town Meeting for funding.

### **Farmers Market - Old Ditson**

On February 28<sup>th</sup> the Town held a Public Information Session over the Farmers Market move to the Old Ditson School site for the 2023 season. Those who attended all spoke in support of the move and look forward to the market coming to Pinehurst. The Town will continue to work with Parks and Trees, the Highway Department, and the Farmers Market board to prepare for the upcoming 2023 season.

### **Vining Field**

The Town sat down with Warner Larson, the Landscape Architects for the project, to go over the design for the Vining Field. The field closest to Lexington Road is being enlarged to be a 50 by 70 field, the grounds of both fields will be improved, ADA compliant bleachers installed, new Musco light poles, and ADA compliant paths connecting the facilities are all in the scope of work for this project. The Town has allocated roughly 1.2 million between CPA funds and Free Cash for this project. With the design finalized now the project can go out to bid so we can start construction this August to align with Billerica Little League.

### **Pond St Update**



This sign has been installed as per the conditions of the Planning Board. Sgt. Magnon believes this to be sufficient to address this issue.

### **Masonic Site Visit**

On March 2 this office hosted the CPC at the Masonic Hall for a site visit. The CPC wanted to see the building and better understand the scope of work for the project. This office answered any questions the committee had and was able to highlight important aspects of the project, like pulling in the Northern wall to make the building structurally safe. After the site visit the CPC it is hoped that the Committee is on board with the project and the Town is hopeful that it will be approved during the March 23<sup>rd</sup> CPC meeting.

### **February Bromate Results**

The Town received the Bromate results for February from the Water treatment chemist and is glad to report that for the month of February Billerica had a safe level of Bromate in the water. This information can be accessed on the Town's website. Please refer to the chart below.

# February Bromate Results

<b>BROMATE RESULTS</b>	<i>From Dec 2022 two samples were taken</i>
------------------------	---

	first		second		month's average	
<b>October * 2022</b>	0.1500	mg/L	n/a		0.1500	mg/L
November 2022	0.0025	mg/L	n/a		0.0025	mg/L
<b>December * 2022</b>	0.0260	mg/L	0.0047	mg/L	0.0015	mg/L
January 2023	0.0010	mg/L	0.0025	mg/L	0.0017	mg/L
February 2023	0.0022	mg/L	0.0017	mg/L	0.0019	mg/L
March 2023						
April 2023						
May 2023						
June 2023						
July 2023						

<b>Chart Legend</b>	
<b>Month *</b>	High level of Bromate in Water
Month	Normal/low level of Bromate in Water

## **Auditorium**

At the March 6<sup>th</sup> Select Board meeting the Board voted to move unassigned ARPA funds from completed projects to the Auditorium project. This has allowed the Town to secure CDI as the contractor for the project, a letter of intent has been signed and after Spring Town Meeting the construction will start.

## **Selectboard Request**

At the March 6<sup>th</sup> selectboard meeting Select women Conway asked how Billerica compares to other communities when it comes to spending on Public Safety in the FY2024 Budget. Please refer to the chart below to see that Billerica is one of the top spenders when compared to surrounding communities on Public Safety.

<b>FY2024</b>	<b>Public Safety</b>		<b>Public Works</b>		<b>Education</b>		<b>Total Budget</b>
Billerica	\$ 21,704,985.00	12%	\$ 10,313,459.00	6%	\$ 76,326,794.00	43%	\$ 195,516,441.00
Tewksbury	\$ 15,874,847.00	12%	\$ 8,145,372.00	6%	\$ 66,188,158.00	50%	\$ 133,584,765.00
Wilmington	\$ 13,756,666.00	11%	\$ 7,787,666.00	6%	\$ 47,658,045.00	37%	\$ 129,931,393.00
Westford	\$ 12,283,616.00	10%	\$ 5,642,278.00	4%	\$ 65,639,147.00	51%	\$ 128,658,652.00
Andover	\$ 19,631,265.00	8%	\$ 10,376,366.00	4%	\$ 98,726,924.00	42%	\$ 234,752,077.00

All Data taken from Town Managers Fy2024 Budget presentations\*

Tewksbury: <https://www.tewksbury-ma.gov/DocumentCenter/View/3509/Tewksbury-FY2024-Budget-Presentation-1-25-23>

Wilmington: [https://www.wilmingtonma.gov/sites/g/files/vyhliif5221/f/uploads/fy24\\_budget.pdf](https://www.wilmingtonma.gov/sites/g/files/vyhliif5221/f/uploads/fy24_budget.pdf)

Westford: <https://westfordma.gov/ArchiveCenter/ViewFile/Item/4461>

Andover: <https://andoverma.gov/ArchiveCenter/ViewFile/Item/1996>