



MEMORANDUM

TO: Select Board

FROM: John C. Curran, Town Manager

CC: Clancy Main, Assistant Town Manager
Robert Maynard, Director of Administrative Services

SUBJECT: Town Manager's Report, October 17, 2022

DATE: October 17, 2022

Howe

BATV has begun moving into the Howe! Over the last week they moved everything out of their old location and into the Howe. They are in the process of unpacking and setting up the building. Construction crews finished installing the rubber floor in the back stair well this weekend. The glass railing was delayed but the parts have shipped and are on site, it will be done by November 1st. The elevator inspection is scheduled for 4pm on October 14th. No leaks were found in the basement after the heavy rainstorm.

Yard Waste Collection

Begins the week of October 24th and runs for 6 weeks. Collection will be on your regular trash day.

Peggy Hannon Rizza

The PHR project is moving along rapidly. The turf has been installed and Quirk Construction began stitching in the inlays – the yard lines and field markers. The sports equipment has been delivered and installation should take place shortly. Carpenters from Shawsheen Tech were on site working on the storage shed, it's close to completion and will be a great addition to the site.

Flu Clinics

On Tuesday October 11th and Saturday October 15th the Town held its annual Flu Clinics. Between both clinics over 500 people came through to receive their vaccine with absolutely no issues. The Town would like to thank the staff at the COA and our facilities team for ensuring the clinic ran so smoothly, we couldn't have done it without them. The Town will be holding a COVID Booster Clinic on Saturday October 29th at the COA, please access the Board of Health page on the Website to pre-register.

DPW Facility

The Town has received bids from four reputable firms for the owners Project manager position on the new DPW building. Town staff interviewed three firms: PMA, Environmental Partners, and Colliers. The Town will make a decision next week.

Masonic Hall

The Town and food pantry had a meeting to discuss walk in refrigeration at the Masonic Hall. The food pantry agreed to pay for this expense, John Sousa from McGovern Refrigeration attended and explained what improvements are needed to accommodate walk in refrigeration. The Town will also be submitting a CPC article for construction and a separate article for design of the front façade and restoration of the building envelope.

Affordable Housing Workshop

The Selectboard and Jenny Raitt from NIMCOG will be sitting down together on November 22, 2022, to discuss the Town's vision for affordable housing. Jenny Reich is the executive director of NIMCOG and has a long history of creating affordable housing solutions across the commonwealth.

Home Fire Safety Program

On Thursday, October 13th, the Town conducted the Home Fire Safety Program. A partnership between the Fire Department and Council on Aging aimed at changing out old smoke detectors in the homes of our seniors. The Town has been conducting this program since 2015 and has led the way for other communities to follow. It's a great program that helps the people of Billerica and brings town departments together to collaborate. If you or a loved one is a senior and would like to sign up for this program, please reach out to the Fire Department at 978-671-0940.

Boston Road North Project

Construction crews have started working on Boston Road, primarily tree removal, trimming, and marking the road for planned work.

COA Heating Issue

Last week the exhaust fan in the chimney for the boiler for the Council on Aging broke. Unfortunately, there is only one company, Exhausto, who makes the part, and they are based out of Europe. So, the part will not be delivered for three weeks, and install will take a few days. The part is so specific due to the constraints of the roof. The COA has adjusted their hours of operation to accommodate, they will be opening at 10:30am from now until November 1st.

Billerica Mall

There was another silt discharge event on Friday. I went to the site with the DPW Director. The Town Engineering Department and the engineering consultant, BETA, was also on site. They took some measures to further mitigate silt runoff, but more work was needed. They have been warned that the Town will shut down the job if the problem persists. Town Officials will continue to monitor the project.