

Community Preservation Fund Eligibility Form

TOWN OF BILLERICA
 COMMUNITY PRESERVATION COMMITTEE
 365 BOSTON ROAD,
 BILLERICA MA 01821

The purpose of this form is to make sure that all project applications applying for Community Preservation Act funding are eligible for funding. This form must be approved in order for an application to be accepted.

Project Title:	Preservation Supplies for Town's Archival Room at the Howe School		
Project Sponsor/Organization:	Town of Billerica, Library		
Contact Name:	Kathy Meagher		
Mailing Address:	15 Concord Road, Billerica, MA 01821		
Daytime phone #:	978-671-0949	Fax #:	
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CPA Program Area (check those that apply):

- Open Space Historic Preservation
 Community Housing Recreation

Project Purpose (check those that apply):

- Acquisition Creation Preservation
 Support Rehabilitation/Restoration

Project Summary: Please provide a brief description of the project.

The Town of Billerica's local history collection contains many historically significant items including original land grant maps from the 1600s, Officer commissions from the 1700s, letters, books, maps, works of art, and other artifacts. All these items are "Historic Resources" as defined by the CPA, Ch. 44B S.2. Previously, the Town has not had one central location in which to store these treasures, so they have been housed in enclosures and environments that are not optimal for preservation. With the Howe restoration including an archival storage room, there is now a location in which the Town's historic treasures can be properly preserved while still being available. The most cost-effective preservation step for this collection is to ensure that the environment of the storage area and the containers the items are stored in meet archival standards. It is counterproductive, from a preservation perspective, to continue to house or store these treasured artifacts in a manner that will not protect them. I am applying for funds to purchase archival and preservation supplies and storage furniture. These items will be used to appropriately preserve the collection in protective enclosures and then store it in the proper archival furniture. I am also requesting the funds to retain a consultant for guidance on which archival furniture will allow optimum use of our limited space.

For CPC Use Eligible Not Eligible Date: _____

Reviewer: _____

COMPLETE AND SUBMIT THE PROJECT ELIGIBILITY FORM.
 DO NOT PROCEED UNTIL ELIGIBILITY HAS BEEN DETERMINED.