



BOARD OF SELECTMEN
TOWN HALL
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Edward J. Giroux, *Chairman*
Andrew N. Deslaurier, *Vice Chairman*
Kimberly J. Conway, *Secretary*
Michael S. Rosa, *Member*
Daniel L. Burns, *Member*

MEETING MINUTES

JULY 15, 2019

A regular meeting of the Board of Selectmen was held on Monday, July 15, 2019 at 7:00 p.m. in the Conway Hearing Room. Present were Selectman Edward Giroux, Chairman, Selectman Andrew Deslaurier, Vice Chairman, Selectman Kimberly Conway, Secretary, Selectman Michael Rosa, Member, Selectman Daniel Burns, Member, Town Manager John Curran, and Assistant Town Manager Cathleen O'Dea

CALL TO ORDER

Open Microphone

Mr. C.J. Gunther, 13 Parker Street, came to the podium and expressed his opinion on the barrier on Parker Street.

Mr. Curran responded to the issue. Mr. Curran stated it was looked at in conjunction with the Town Center project. He further stated that removing the barrier would result in significant infrastructure to the neighborhood as well as changing the traffic flow and creating problems in other parts of the neighborhood. Chairman Giroux suggested Mr. Curran set up a meeting with the DPW Director relative to this matter and Mr. Gunther. Mr. Curran stated that could be done.

Ms. Janet Morris, 74 Tercentennial Driver, came to the podium relative to putting the Board vote on the CPC appointment on the August agenda.

Selectman Giroux said he would send Ms. Morris an e-mail relative to the matter.

America's Yankee Doodle Town

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Mr. Christopher Tribou, 13 Bridle Road, came to the podium regarding bullying. Mr. Tribou thanked Mr. Curran for the newspaper article he wrote about Social Media and civil behavior. Mr. Tribou stated it reminded him of his own personal experiences of this nature when he was in school.

Mr. Curran thanked Mr. Tribou and congratulated him on persevering and getting into public life. Mr. Curran further stated he is looking to do something in the Fall with the School Department relative to this issue. Mr. Curran further thanked everyone for their kind words and support.

Selectman Burns stated to Mr. Curran that he thought his letter was fantastic. He stated his own experiences with this issue. He further stated this is an issue that needs to be addressed. He also agreed with Mr. Curran that this behavior is from just a small segment of people.

ANNOUNCEMENTS

Chairman Giroux called for a moment of silence for Ms. Joan Parcewski and former Town Manager Rocco Longo.

Board Member shared fond memories of both Ms. Parcewski and Mr. Longo and their significant contributions to Billerica.

Selectman Conway stated there were 2 vacancies on the Arts Council, 1 vacancy on the Commission on Disability, 1 Fence Viewer, 1 vacancy on the Historical Commission and 5 vacancies on the Scholarship Foundation Committee.

Selectman Conway stated all other announcements may be viewed on the Town of Billerica website, Selectmen's page.

MINUTES

May 20, 2019

Selectman Conway, seconded by Selectman Rosa, made a motion to accept the minutes of May 20, 2019

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It was voted:

5 – In Favor

0 – Opposed

June 3, 2019

Selectman Rosa stated that on page 13 of the minutes he would like to include more detail on the discussion relative to the CPC appointment.

June 17, 2019

Selectman Rosa stated he would like to see the following amendments to the minutes. On page 9 of the minutes on the discussion relative to sending Mr. Ramos a thank you letter, the motion was made by Selectman Rosa and seconded by Selectman Conway. Also on the last page of minutes the signature was missing on the “True Copy Attest”.

Selectman Conway, seconded by Selectman Deslaurier, made a motion to approve the minutes of June 17, 2019 as amended.

It was voted:

5 – In Favor

0 – Opposed

PUBLIC HEARINGS

7:10 p.m., GioMare Group, on behalf of TC Systems, Inc. – Alexander Road from Utility pole #4 to private property at 15 Alexander Road for a total distance of approximately 77’. The conduit will be placed at an approximate depth of 36” and in Accordance with the requirements of the Town’s Department of Public Works

Selectman Conway, seconded by Selectman Rosa, made a motion to open the Public Hearing.

It was voted:

5 – In Favor

0 – Opposed

Mr. Jeremy Leavitt from GioMare Group came to the podium and explained the purpose of the Public Hearing.

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Selectman Rosa inquired if there were any abutter concerns.

Mr. Leavitt stated there were no concerns that he was aware of.

Chairman Giroux asked if there was anyone from the public who wished to be heard.

There were none.

Selectman Conway, seconded by Selectman Rosa, made a motion to close the Public Hearing.

It was voted: 5 – In Favor
0 – Opposed

Selectman Conway, seconded by Selectman Rosa, made a motion to approve GioMare Group, on behalf of TC Systems, Inc. – Alexander Road from Utility pole #4 to private property at 15 Alexander Road for a total distance of approximately 77'. The conduit will be placed at an approximate depth of 36".

It was voted: 5 – In Favor
0 – Opposed

7:15 p.m. GioMare Group, on behalf of TC Systems, Inc. – Cook Street from Utility Pole #7-2 on Cook Street to the Town Line of Wilmington on Cook Street for a Total distance of approximately 509'. The conduit will be placed at an approximate depth of 36" and in accordance with the requirements of the Town's Department of Public Works.

Selectman Conway, seconded by Selectman Rosa, made a motion to open the Public Hearing.

It was voted: 5 – In Favor
0 – Opposed

Mr. Jeremy Leavitt from Giomare Group returned to the podium.

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Selectman Rosa asked if there were any abutter concerns.

Mr. Leavitt stated there were none that he was aware of. He further stated that this was part of the same project that was the subject of the previous public hearing.

Selectman Rosa stated that Cook Street has just been redone and is under the moratorium until 2020. Selectman Rosa stated he would like to see reflected in the motion that the road is to be put back together 100%, not patched but repaved curb to curb.

Mr. Leavitt asked if they would be allowed to directional boor as opposed to curb to curb paving.

Selectman Rosa stated that would be the decision of Engineering and the DPW. He stated that if they cut up the street, he would like to see a curb to curb pavement to replace what was there.

Mr. Curran stated he would agree with that if they could get under the street with the boring process. He would not like to see the Street torn up.

Selectman Rosa stated he would like to see the motion to incorporate the curb to curb.

Chairman Giroux asked if anyone from the Public wished to speak.

No one was present.

Selectman Conway, seconded by Selectman Rosa, made a motion to close the Public Hearing.

It was voted:

5 – In Favor

0 – Opposed

Selectman Conway, seconded by Selectman Rosa, made a motion that the Board of Selectman grant GioMare Group, on behalf of TC Systems, Inc. – Cook Street from utility pole #7-2 to Cook Street to Town Line of Wilmington for a total distance of approximately 509 ft.

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If a trench is dug, they will agree to do a curb to curb paving of Cook Street.

It was voted:

5 – In Favor

0 – Opposed

7:20 p.m., National Grid/Verizon-Winthrop Street-National Grid to install one (1) JO pole and (1) anchor on Winthrop Street beginning at a point approximately 500 Feet east of the centerline of the intersection of Boston Road and Winthrop Street and continuing approximately 60 feet in an east direction. National Grid new pole 5 60 feet +/- from existing pole 4 and anchor. – Plan #28167941.

Selectman Conway, seconded by Selectman Rosa, made a motion to open the Public Hearing.

It was voted:

5 – in Favor

0 – Opposed

Jerry Antelli from National Grid came to the podium for this item for a new home at 14 Winthrop Street.

Selectman Rosa asked if there any abutter concerns

Mr. Antelli stated he was not aware of any concerns.

Chairman Rosa pointed out that he had a concern with the DPW comment about a conduit previously placed in an unacceptable location; and that is why National Grid is back before the Board for this matter.

Selectman Rosa emphasized to the National Grid representative that when the Board approves something you can't go off and do what they want.

The representative from National Grid stated it was a private contractor hired by the home owner. National Grid does not own and is not responsible for the conduit. They are responsible for the pole and the anchor.

The homeowners Beato and Radika Chang came to the podium and explained the circumstances.

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Chairman Giroux asked if anyone from the public wished to speak.

There were none.

Selectman Conway, seconded by Selectman Rosa, made a motion to close the Public Hearing.

It was voted:

5 – In Favor

0 – Opposed

Selectman Conway, seconded by Selectman Rosa, made a motion to approve National Grid/Verizon-Winthrop Street-National Grid to install one (1) JO pole and (1) anchor on Winthrop Street beginning at a point approximately 500 Feet east of the centerline of the intersection of Boston Road and Winthrop Street and continuing approximately 60 feet in an east direction. National Grid new pole 5 60 feet +/- from existing pole 4 and anchor. – Plan #28167941.

It was voted:

5 – In Favor

0 - Opposed

OLD BUSINESS

Town Manager's Report

-Fiscal Efficiency

-Professional Recognition

Mr. Curran highlighted items on his Town Manager's Report; i.e., the Ditson School, Veteran Services Director, Permit Alley, Adult Use Marijuana Procurement Process, Personnel Changes, Water Calls, the new Website, and the possibility of a Cooling Center on Saturday.

Mr. Curran introduced Mr. Joseph Ruggiero, the new Veterans Services Director.

Mr. Ruggiero came to the podium and addressed the Board. He outlined his plans for the office. He spoke about the outreach to Department Heads, and the implementation of the State software for Veterans Benefits. Mr. Ruggiero stated that the software is up and running. He stated it is a pleasure learning and working with Marie O'Rourke. He further stated he has big shoes to fill from Mr. Buffum. His focus is to keep some of the traditions while moving

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forward and making things more proactive. He outlined other plans for the department such as reaching out to high school seniors who are already signed up to go in the service after graduation

Chairman Giroux welcomed Mr. Ruggiero to Billerica and stated he is pleased with the automation Mr. Ruggiero is implementing.

Selectman Deslaurier stated he is very excited for moving forward with Mr. Ruggiero's plans to serve all the generations of Veterans in Billerica.

Selectman Rosa stated he is excited about Mr. Ruggiero's plans. He is especially looking forward to re implementing the "Welcome Home" Certificates for returning Vets as well the package of information outlining benefits for returning Veterans.

Selectman Conway welcomed Mr. Ruggiero. She stated she is happy that he will be affecting change to move forward for Veterans. She further stated that Marie O'Rourke is a great resource for both Veterans benefits and knowledge of the Town.

Selectman Burns stated he is excited about seeing Mr. Ruggiero's ideas implemented and his reaching out to younger veterans.

The Board thanked Mr. Ruggiero for appearing before them.

Selectman Burns asked about the possibility on doing the same study with the Vining School as with the Ditson.

Mr. Curran stated it would not be the same kind of study because the issues are different. The Vining is very well kept, but the big issue with the Vining is Asbestos.

Selectman Burns stated he is very happy about Permit Alley. It will be a positive change for residents.

In regards to water, Selectman Burns asked about using the tool on the electronic monitoring system on what is pumped in and out.

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Mr. Curran stated the three things that should be and are done in water maintenance to get sediment out; ozone system, replacing pipes and flushing the lines.

In regards to the new website, Selectman Deslaurier suggested going to the COA and demonstrating it in order to acclimate Seniors on the new website.

Selectman Deslaurier stated he would like to have input from the residents that were on the Ditson Re Use Committee, who are all abutters, carried forward no matter how the assessment turns out.

Selectman Conway agreed with the respecting the input of the Committee members, but needs to have the thresholds go into the state of the facility.

Selectman Deslaurier clarified that that while the Committee has ideas on the use of the property, they respect what needs to be done with the condition of the building.

Selectman Conway reminded residents that sometimes you can't give enough notice on water shutoffs due to water main breaks. The town does well with Social Media and reverse 911 calls, but sometimes there just isn't enough opportunity to give notice.

Mr. Curran stated he had attended a meeting to try to get a more efficient data base for code red calls. Sometimes people who don't get these notifications are not signed up for code red.

Selectman Conway asked if there were would be any provisions for overnight cooling centers on Saturday.

Mr. Curran stated hopefully it would be cooling down some at night. It will have to be dealt with on a case to case basis, getting Emergency Management involved.

Selectman Rosa commented on the Ditson School Assessment. He asked if this would have to go out to bid.

Mr. Curran stated that under the Procurement Act Engineering Services it did not have to go out to bid. Mr. Curran further stated that the expense of the renovation will not be because of age but because of bringing it up to standards code wise and accessibility wise.

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Selectman Rosa stated that the Town does a great job in repurposing older buildings. He noted the Library, the Council on Aging and the Town Hall. Selectman Rosa suggested to look to repurpose the Old Ditson as it moves forward.

Selectman Rosa stated that he found out that some of the windows in the back of the building were broken.

Mr. Curran stated he would look into it; however, he said when he was at the school, there was one window open. Mr. Curran stated that one of the biggest concerns is people breaking into the building and putting on the power. It is a very big concern from a public safety standpoint. It is not a safe building, which is one of the complaints of the study.

Selectman Rosa stated that it is not a well secured building. He stated there is a lot more that can be done so people will not be in there. i.e., camera equipment. Selectman Rosa stated that once the Fire Department moves there it will be less of an issue.

Mr. Curran agreed with Selectman Rosa that when the Fire Department moves it will help deter activity on the site. However, Mr. Curran stated that no matter what you do, if people want to break in, they will. No matter what you do, it won't be impenetrable.

Selectman Rosa stated that Permit Alley will be a huge asset to the residents to have everything right there.

Selectman Rosa said there are still roads off of Allen Road that have brown water; specifically Riverdale and Marshbrook

Selectman Rosa asked about the solution that the Town has had in the past that removed rust stains from anything.

Mr. Curran stated that he believes the Town still has that.

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Selectman Rosa asked if the Town still does cross directional flushing of the hydrant which gets more of the sediment out.

Mr. Curran replied that he believes the Town still does cross directional flushing.

In regards to the Cooling Centers, Selectman Rosa stated that the heat usually effects individuals with respiratory ailments. He asked if the Town had a relationship with the hotels in Town for people with those issues.

Mr. Curran stated that the Town did have those relationships.

Chairman Giroux stated that the matter with the Ditson School needs to be resolved once and for all. He stated that at the Neighborhood Meetings he offered a work session in the Fall for the neighbors. The neighbors have been very vocal on the subject.

Chairman Giroux stated that it is important to keep the employees of Permit Alley informed of what is going on.

Chairman Giroux asked in regards to the new website would there be a component to access through a Smart Phone.

Selectman Giroux was told it would be mobile friendly.

Selectman Burns informed Mr. Curran that the Custodian at the Vining is a Mr. Richard Dibisz.

Mr. Curran had stated previously in the meeting that the Vining was kept very well and wanted to thank the Custodian.

Signatures and Acceptance of the 77 Boston Road Sewer and Storm water Easement

Mr. Mark Baranski from Trammell Crowe, Washington Street, Newton Lower Falls came to the podium and explained the history of the item. He stated that Town Counsel and the Town Engineer have vetted the document and is being submitted to the Board for their approval and signatures.

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Selectman Rosa confirmed with Mr. Baranski that the document had been vetted by both Town Counsel and Engineering. He also asked if commitments made to abutters had been satisfied.

Mr. Curran stated the document had been vetted, and to his knowledge all commitments had been satisfied.

Building Commissioner Mark LaLumiere came to the podium and stated that to his knowledge issues had been satisfied. The last one he heard about was a sink hole for a septic system that had been addressed.

Selectman Rosa asked if the residents on Alpine Street had all of their issues addressed.

Commissioner LaLumiere stated that of all the neighbors who had reached out to him with issues had been addressed.

Selectman Conway asked about a land donation to the Town that had been mentioned as part of this project.

Mr. Curran stated that had never come to fruition due to other issues. In response to another question by Selectman Conway that it was not a formal condition of approval.

Selectman Burns asked about a berm that was supposed to have been installed to buffer headlights on the Boston Road side.

Commissioner LaLumiere stated that was brought up at a Neighborhood Meeting, but it was not part of the approved plans.

Selectman Burns stated there had been a lot of discussion on it, and it would be good to get a short fence to block headlights from the 3 or 4 homes that are directly across the Street. The original drawings had a berm.

Commissioner LaLumiere stated that according to the original owner, some home owners were given funds to landscape their properties.

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Mr. Baranski stated that he had done quite bit of work with residents above and beyond. He did not know at this point if could install a berm or fence. He would need to take a look at it. He also noted that some residents did receive money in lieu of services for landscaping work.

Selectman Conway, seconded by Selectman Deslaurier, made a motion MOVE to accept the Grant of Utility Easement for 77 Boston Road in the form presented and direct the grantor to record and provide proof of recording to the Town.

It was voted:

5 – In Favor

0 – Opposed

Selectman Rosa stated that Selectman Burns brought up a valid point and asked Mr. Baranski if there was anything he could do mitigate the headlight issue. It would be appreciated by the Board.

Mr. Baranski stated he would take a look at it when he was on site again.

NEW BUSINESS

Friends of the Billerica Public Library, Re: Request to place four (4) Lawn Signs on the Town Common to advertise the Annual Yankee Doodle book Sale, from September 1, 2019 thru September 22, 2019.

Selectman Conway, seconded by Selectman Rosa, made a motion that the Board of Selectmen approve the request of the Friends of the Billerica Public Library to place four (4) Lawn Signs on the Town Common to advertise the Annual Yankee Doodle Book Sale from September 1, 2019 thru September 22, 2019.

It was voted:

5 – In Favor

0 – Opposed

**Appointments Board of Selectmen
-Scholarship Foundation Committee
-Historic Districts Commission**

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Attorney John McKenna came to the podium and stated he would be glad to accept both appointments.

Selectman Conway, seconded by Selectman Rosa, made a motion to appoint John McKenna to the Scholarship Foundation Committee.

It was voted: 5 – In Favor
0 – Opposed

Selectman Conway, seconded by Selectman Rosa, made a motion to appoint John McKenna to the Historic Districts Commission.

It was voted: 5 – In Favor
0 – Opposed

Appointment of Election Officers

Selectman Conway, seconded by Selectman Rosa, made a motion to approve the attached list of precinct officers for the 11 polling locations for FY2020 and also the Town Meeting checkers for the same period per MGL chapter 54, Section 12, which states that the appointments be made by the Board of Selectmen not earlier than July 15th and not later than August 15th.

It was voted: 3 – In Favor
0 – Opposed
2 – Abstentions (Selectmen Conway and Rosa)

DAV, Chapter 47 of Billerica, Request Permission to conduct a Forget-Me-Not Drive on Friday and Saturday, September 13th and 14th at O’Connor’s Hardware, Dunkin Donuts and the three Market Basket Stores in in Billerica

Selectman Conway, seconded by Selectman Rosa, made a motion to grant permission to the DAV, Chapter 47 of Billerica, to conduct a Forget-Me-Not Drive on Friday and Saturday, September 13th and 14th at O’Connor’s Hardware, Dunkin Donuts and the three Market Basket Stores in in Billerica.

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It was voted:

5 – In Favor

0 – Opposed

Request for Common Victualler License, Smooth LLC,, d/b/a Feel Good Café, 99 Chelmsford Road, Unit #3, Billerica, MA

Jabed Nguyen, 99 Chelmsford Road, came to the podium and spoke about his new restaurant.

Selectman Rosa welcomed Mr. Nguyen and reminded him that he would be subject to the Board of Appeals Special Conditions.

Selectman Burns asked Mr. Nguyen to talk a little bit about the menu.

Mr. Jabed stated it would a healthier choice menu; with smoothies, salads, sandwiches, and wraps.

Selectman Conway, seconded by Selectman Rosa, made a motion to grant a Common Victualler License to Smooth, LLC, d/b/a Feel Good Café, 99 Chelmsford Road, Unit 33, Billerica with hours of operation Monday-Sunday, 6:00 a.m. to 11:00 p.m. with the conditions granted by the ZBA

It was voted:

5 – In Favor

0 – Opposed

The Board welcome Mr. Nguyen and wished him luck.

Shawsheen Valley Technical High School – Vacant School Committee position.

Chairman Giroux stated there would be a joint meeting of the Billerica School Committee, the second member of the Shawsheen Tech School Committee and the Board. He noted that the first Shawsheen Tech School Committee Meeting will be on September 24th, so he would like to

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have this accomplished by then. This appointment will run until the 2020 town Election. This to fill the vacant position of the late Ken Buffum.

Mr. Curran stated a notice had been posted in the newspaper to have people apply. Mr. Curran stated that that this appointment will run until the 2020 Town Election.

Selectman Rosa asked to have the two page attachment of the Regional Agreement that was mentioned in the letter.

Mr. Curran stated that he would do that.

Town Manager's Review

Chairman Giroux stated that all five Board members have submitted their annual evaluation of the Town Manager. Chairman Giroux further stated he would read off the average of each section and then have Board members talk about their individual evaluations; specifically strengths and where things could be improved, and then talk about goals.

Chairman Giroux read off the averages. The averages are on a scale of 0-5 with 0 being the lowest and 5 being the highest.

Personal Characteristics	4.26
Professionalism	4.57
Public Relations and Communications	4.10
Board Support and Relations	4.10
Community Leadership	4.21
Organizational Leadership	4.15
Personnel Management	4.02
Financial Leadership	4.78
Town Operation and Infrastructure	4.53
Planning and Organization	4.16

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Chairman Giroux stated that the average for all 10 categories comes to 4.29 which is a positive review.

Selectman Conway commented that the Board is pretty well aligned with the review.

In regards to Mr. Curran's strengths, Selectman Conway highlighted his high integrity, level headedness and being professional beyond reproach. Mr. Curran is highly respected not only in the community but among his peers as well. Selectman Conway stated that Mr. Curran has done a great job with improving the Town's Social Media presence. She stated he has superior financial acumen, does a great job of running the day-to-day operations. She further stated that Mr. Curran is very visible in the Community, and he is always focused on making Billerica a better place. Selectman Conway stated Mr. Curran has a great relationship with the School Department, and also does a great job with hiring practices.

Selectman Conway stated the areas to improve. She stated he should continue to focus on responding and following up quicker. She stated that Board communications could be better. She would like to also see a Human Resources Manager hired in the next few years and provide goals and feedback to employees who have been here a while.

Selectman Burns stated that Mr. Curran is a very capable Town Manager. He has a strong grasp on municipal functions that have benefitted the Town with planning and budgeting. Selectman Burns stated that Mr. Curran has done a great job with training employees. He cited the Dementia Friendly program. That training program helped employees to expand their knowledge on the subject and to help residents who may have these issues.

Selectman Burns stated he would like to always be trying to move forward and always be improving Community Service to residents. He would like to try to improve on issues that have proven difficult as well as improving on "wins", always taking the next step forward in improvement. Selectman Burns would like to see training brought into the for customer service and conflict resolution which would be beneficial to employees.

Selectman Burns stated that Mr. Curran is very responsive to the Board. He has done a great job with the construction of the new High School. Selectman Burns stated he would like to see Board of Selectmen work session brought back. Selectman Burns stated he would like to see Mr. Curran more aggressive with the Bike Path. In regards to economic development he would

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like to look to other towns to see how they attract the businesses they do and make overlay projects work such as in Bedford.

Selectman Burns concluded he would be happy to sit down to talk to Mr. Curran about these goals.

Selectman Rosa stated that he had reviewed his evaluation with Mr. Curran. He further stated that Mr. Curran has worked hard to address issues that he has had in the past.

Selectman Rosa stated that Mr. Curran does a great job with the day to day and finances of the Town.

Selectman Rosa advocated to return to work sessions. He stated that he thought it was hugely beneficial to have smaller more confined meetings to tackle one or two items. He stated they were very successful in regards to creating a mission statement for the Town, expediting sewer by cutting 10 years off the program and finding ways to do so within budget, and making sure tax payers were not impacted more than \$200.00 on the average tax bill for the new High School.

Selectman Rosa commented on Mr. Curran's talent on expanding services within the Town. He commented on Mr. Curran and Mrs. Bushnell looking to expanding on elder services in Town such as Adult Day Care. Mr. Curran's efforts in Billerica being designated as a Green Community will result in revenue for the Town. Permit Alley will be a great asset for the residents. In regards to town services he also commented on the field management. He stated the fields look fantastic. He also stated that the Dog Park is a great success.

Selectman Rosa stated he is looking forward to working with Mr. Curran now and in the future. He referenced projects such as Contribution Park, and the Boat Launch.

Some of the improvements Selectman Rosa would like to see is relaying information to the Board on things that are happening in Town. He would also like to see improvement in office coverage relative to having the Town Manager and Assistant Town Manager out of the office at the same time. Selectman Rosa stated that has somewhat improved since Mr. Main came on board.

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Selectman Deslaurier commented on Mr. Curran's financial acumen especially about putting money in the Stabilization Account to plan for the Town's long range future. He also complimented Mr. Curran on how Town employees like working for him and stand behind him. He stated that is something Mr. Curran should be proud of.

Other strengths Selectman Deslaurier commented on was Mr. Curran's vision and leadership, and how it empowers the Board to pull back from the day to day and focus more on policy setting and direction with appropriate constituent services built in.

The areas of improvement that Selectman Deslaurier would like to see is true project management throughout the Town. More of a thru way should be established in short term and long term planning.

Selectman Deslaurier congratulated and thanked Mr. Curran on another successful year, and stated he enjoyed working with him.

Chairman Giroux commented on Mr. Curran the Town being \$16 million under the levy which is unheard of. In addition to his financial knowledge, Chairman Giroux stated other strengths of Mr. Curran are his proactive approach to change, working relationship with the School Department, visibility in the community, and vision for the Town's future; how it can move forward and how it can improve. Selectman Giroux complimented Mr. Curran on maintaining and creating quality staff here in Town.

Chairman Giroux stated some improvements could be keeping the Board informed of what is going on in Town; even with just a text. Another area, which is already being improved upon, is transparency with employees.

Chairman Giroux thanked Mr. Curran and stated it is a pleasure to work with him.

Mr. Curran stated he enjoyed work working in Billerica. He stated he would like to stay here as long as he can be an effective Town Manager. He thanked the Board, and stated he could do none of this without the staff at the Town Hall.

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Mr. Curran thanked the Board for their feedback and stated he is looking forward to another good year.

In regards to goals for the upcoming year, Selectman Conway stated she would like to see continued strong financial management, holding the budget to the 2% annual increase, make sure the new BMHS is on time and on budget, support and utilize CPC as appropriate, modernization of municipal entities, expand the physical presence of the COA and Recreation, improve affordable housing, add a Human Resource professional to the Town staff. Further goals from Selectman Conway is to continue with Social Media presence, continue with Street acceptance, fill vacant buildings in town with new business, strategic vision on PUD's , continue infrastructure projects in town, and create a financially advantageous environment for Veterans and Senior citizens.

Selectman Burns stated his goals are improving the infrastructure throughout town including roads and sidewalks, get aggressive with the Complete Streets policy, long term planning for all municipal buildings (town and school), possibility of hiring a grant writer. Further goals from Selectman Burns are continuing with town wide efficiencies; i.e., building a Human Resources Department to service both the Town and School side; ideas on fully funding OPEB by 2035, and scheduling more training for employees.

Among the goals Selectman Rosa would like to see for the upcoming year are, keeping budget under 2%, build an ambulance bay at the Pinehurst Fire Station and investigate ways to have ambulance bays at the other Fire Stations, continuing to find ways of saving money without impacting services, the conversion of the Old Ditson to a Senior Center extension and move the Recreation Department into the building to create a community center for those demographics and that section of town, and look to using the Vining School for Senior and Veterans Housing.

Other goals Selectman Rosa would like to see implemented are proceeding with funding for sewer loose ends, increase manning for the DPW, look for opportunities to preserve more open space and not selling off town property.

Additional goals Selectman Rosa would like to see are to continue with pedestrian safety, moving forward with the Bike Path, formulate a plan to repair sidewalks, work to remove

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double poles. Other goals are the restructuring the water and sewer bills so that the billing cycle and rates are in sync, improve capital planning procedures and add the component of revenue targeting, specifically showing industrial commercial revenue needs while maintaining level residential taxes and fees, and review the process and reporting quarterly to the Board.

Selectman Deslaurier stated his goals are the evaluation and improvement of economic strategy; i.e. cluster branding and industry focus. Additional goals Selectman Deslaurier would like to see are redesigning the center and residential engagement on weekends from young families through seniors to create a sense of community throughout the town with all of the different groups in town.

Selectman Giroux stated his goals are maintaining the 2% budget increase, continue to take advantage of social media and keeping residents up to date with accurate information, developing plans for the old Ditson, and continue to find innovative ways to improve customer service at Town Hall.

Mr. Curran stated he would put something together to sit down with the Board to review possibly with a work session. It can focus on areas of conflict and come to a consensus on what goals we can move forward with.

MEETING SCHEDULE

August 19, 2019 and September 9 and 23, 2019

ADJOURNMENT

Selectman Conway, seconded by Selectman Rosa, made a motion to adjourn.

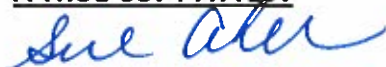
It was voted:

5 – In Favor

0 – Opposed

Chairman Giroux adjourned the meeting at 9:50 p.m.

A TRUE COPY ATTEST



Sue Aker, Recording Secretary