

CPC

Approved
Kerri Rufo

COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES

July 14, 2022

2022 SEP -6 A 11: 02

A Public Meeting of the Community Preservation Committee was held on Thursday July 14, 2022, at 6:00 p.m. via Zoom Video Conferencing Communication App, Kerri Rufo hosting.

TOWN CLERK
BILLERICA

Present: Travis Brown, Chairman; Doug Meagher, Treasurer; Joe Fiumara, Member; Tom Conway, Member; Diane DePaso, Member; Janet Morris, Member; Matt Battcock, Member: and Jim O'Donnell, Member

Absent: John Speidel, Member and Chief Assessor

CALL TO ORDER:

Chairman Travis Brown called the meeting to order at 6:00 p.m.

PUBLIC COMMENT:

No one for public comment

VOTE TO UPDATE CP PLAN:

Chairman Brown asked if anyone had any comments regarding the changes to the plan. Janet Morris asked about the Howe Project and when did it start? 2019 was the design work, but not sure what year they came before the committee again. Travis will find the dates for when the Howe Project continued. The Housing should be looked into also. Jim O'Donnell did say the Housing Authority money would have been turned over to the Housing Affordable Trust. When the Housing Authority found property to purchase, they went before the Housing Affordable Trust for the money.

Doug Meagher seconded by Jim O'Donnell made a motion to approve the Community Preservation Plan except for page 20 to be completed by the next meeting.

A roll call vote was taken
It was voted (8-0)

Janet Morris – Aye
Doug Meagher – Aye
Jim O'Donnell – Aye
Joe Fiumara – Aye
Tom Conway – Aye
Matt Battcock – Aye
Diane DePaso - Aye
Travis Brown – Aye

PROJECT UPDATES:

CPC Coordinator, Kerri Rufo went over a couple of the project updates beginning with the Howe School. BATV will be moving into the building in September. She has set up a site visit for the first Wednesday of the month (August 3, 2022) at either 11 am or 1 pm, if anyone would like to go.

Invasive Species project – They started with the Howe property and will be at Nutting Lake by the end of July.

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Masonic Hall will have the final design in the middle of August. Kerri will find out if the Usage Committee for the building has any updates.

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TOWN CLERK
BILLERICA

CPC Plaques acknowledging the CPA funds used to help with these projects. There will be one on the Howe School and at PHR Complex and eventually the Masonic.

Joe Fiumara asked if anyone had any updates on the Middlesex Canal building since the doors have been open and it looks like the work has started up again. Kerri and Joe will try to get an update on this project.

Janet Morris had a question regarding the Towns job postings. There is posting for an open position in the Assessor’s Office, and it states the primary responsibility will be Administration of Tax Exemptions for the CPA along with working with the public. They had a brief conversation and Travis will reach out to Clancy and John Speidel to find out more information.

Marlies Henderson gave a quick update on the Middlesex Canal Museum, stating they are working on fascia boards between the roof and the building. They have HVAC and running water.

MINUTES: April 12, 2022, and June 9, 2022

Doug Meagher seconded by Joe Fiumara made a motion to approve the minutes of April 12, 2022

A roll call vote was taken
It was voted (6–0-2)

- Janet Morris – Aye
- Doug Meagher – Aye
- Jim O’Donnell – Abstain
- Joe Fiumara – Aye
- Tom Conway – Aye
- Matt Battcock – Abstain
- Diane DePaso - Aye
- Travis Brown – Aye

Doug Meagher excused himself to go to another meeting which is why his vote is not there. However, it is not in the minutes that he excused himself. That will be updated. Janet Morris stated that her comments regarding page 20 of the plan were not in the minutes. This will also be corrected.

Doug Meagher seconded by Jim O’Donnell, made a motion to approve the minutes of June 9, 2022, as amended.

A roll call vote was taken
It was voted (8-0)

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JANET MORRIS
2022 JUL 14 11:02 AM
Janet Morris – Aye
Doug Meagher – Aye
Jim O'Donnell – Aye
Joe Fiumara – Aye
Tom Conway – Aye
Matt Battcock – Aye
Diane DePaso - Aye
Travis Brown – Aye

Next Meeting date is August 11, 2022

ADJOURNMENT:

Joe Fiumara, seconded by Diane DePaso by made motion to adjourn.

A roll call vote was taken
It was voted (8-0)

Janet Morris – Aye
Doug Meagher – Aye
Jim O'Donnell – Aye
Joe Fiumara – Aye
Tom Conway – Aye
Matt Battcock – Aye
Diane DePaso - Aye
Travis Brown – Aye

Chairman Travis Brown adjourned the meeting at 6:26 pm.

Joyce MacMillan
Recording Clerk