

BILLERICA SCHOLARSHIP FOUNDATION

June 7, 2023

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A meeting of the Billerica Scholarship Foundation was held on June 7, 2023, at BATV in the Howe School.

Brenda MacDonald called the meeting to order at 8:06PM.

Members present, who constituted a quorum: Patty Membrino, Sharon Ferris, Sean Simonini, Jim Spinale, Tracy DeJoy, Brenda MacDonald, Larry Norman, Jim Gately, and Mike Rosa. Those who were absent: Darlene Torre and Al Tassone.

Out of District/Adult Awards were held before the start of the meeting. Taryn Gillis thanked us for all we do for the students.

Corresponding Secretary's report – Sharon Ferris said that we are up to date.

The Secretary's report of the May minutes was presented. Larry Norman made a motion to accept the minutes, seconded by Mike Rosa. All were in favor of accepting the minutes.

Dine to Donate – Tracy DeJoy reported that she has emails sent out to Turnpike Market, Pressed Café, and Newtowne Grille. She has not heard back from them yet. Sharon Ferris told us that the Kennedy School had an event at Cookie Monstah in Burlington. Tracy said she will contact them tomorrow.

Class of updates – Roughly \$7500 was earned this year. First, second and one of the third-place prizes have been collected. The other two have not been contacted yet. The awards and superlatives have all been delivered by Brenda MacDonald. The secretary at the Ditson was so grateful for her gift card to Oyes. Brenda told us that there was a snafu on the day of the drawing. One of the secretaries called to say she had tickets to pick up, but there was no one to pick up. She was very nice about it. The teacher did not read the due date information. Overall, the reaction was that it was easy, simple and they were very happy with the process. About \$1500 more was made over last year. The first-place winner upgraded their grill. Brenda said we need to discuss the tickets-we purchased 19,000 but sold 7500. Mike Rosa asked if we put the dates on them, thinking that leftovers could be used again. Brenda said yes, we do, but maybe that could be changed. Sharon Ferris was thinking that if we did not put the prizes, drawing date and just use Class of year, rather than list the grade, we could reuse tickets. Last year we ran out of kindergarten tickets and ran low this year. They go out but we don't get any back. Brenda proposed one ticket for \$5. Sharon and Mike said they like the \$1. Jim Spinale thought that parents are not getting information about what this is all about-maybe people would buy more. Brenda has written a letter to go with the tickets, but not everyone reads everything. The donors of the prizes like the advertising of their name on the ticket. Brenda said we need to educate the town more about what we are doing. Jim Gately said we need to get into the PTOs. Sharon brought up that we do not have many Class of sponsors. Mike thought that we could put on the ticket that this ticket goes to your class's scholarships. Brenda said we can rework the tickets. Jim Gately brought up that the middle schools and the high school have orientation nights and other organizations speak, so how about us? The more people we get in front of, the better.

Calendar Updates – Patty Membrino reported that we have heard back from all the sponsors, and they will be in the calendar again this year. Brenda MacDonald told the group we had a request from Katie

Shubin for the Farmers Market to have it listed in all the Monday blocks. There was a discussion that since we do not do that for any other group, including sponsors, we should not do that for them. Any organization's dates are listed in the note section next to the picture. We have artwork from schools, including from the Tech and Project Support. Patty got quotes for prices for three different totals: 325-\$1550, 350-\$1578, and 375-\$1606. We purchased 375 last year and did not sell 91. The group went with ordering 325 calendars. Patty will call Gilda to let her know and ask for an invoice to submit to Sharon Ferris.

Awards Nights – Sharon Ferris said that the High School event went well. She sent out the pictures electronically to the sponsors. People do like to look for the poster boards at Yankee Doodle/Farmers Market. She is also working on a list to post on Facebook of all recipients and scholarships awarded. It will be one list of all students-not broken down by school. Brenda MacDonald reported that the evening at the Tech went well. The Elks was without power up until 3:30 that evening. Burlington Dollars for Scholars could only have one person at the event, so Sean Simonini took pictures for her and sent them to her. Mike Rosa asked if we could have sponsors who are at the High School to present, go earlier than what is listed in the program. Sharon said it can be done-she shuffles people who ask her. Jim Gately thought it was the smoothest running. Sharon said she did not read the descriptions of all the awards. The photo taking worked out better. The new spot was great.

Misc. other business – Sharon Ferris brought in samples of clothing her workplace had made. Brenda MacDonald showed them to us, but we did not have time to discuss or make decisions about what we would like for the committee. We had to be out of the BATV room at 9PM. We will discuss it at the next meeting. We agreed to have a meeting next month, but since the first Wednesday is July 5, we pushed the meeting back a week because of the July 4th holiday.

The next regular meeting will be held on July 12, 2023, at 7 PM in Collins Room at the Town Hall.

Motion made to adjourn the meeting by Mike Rosa, seconded by Larry Norman; all in favor. The meeting adjourned at 8:54PM.

Respectfully submitted,

Patty Membrino, Secretary