

COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES

May 8, 2020

A Public Meeting of the Community Preservation Committee was held on Friday May 8, 2020 at 3:00 p.m. via Zoom Video Conferencing Communication App.

Present: Rich Scanlon, Chairman, Doug Meagher, Vice Chair, Travis Brown, Treasurer, Tom Conway, Member, Marlies Henderson, Member, Joe Fiumara, Member, Jim O'Donnell, Member, and Katie Mahoney, Community Preservation Coordinator

Absent: Caddy Em, Member and Matt Battcock, Member

CALL TO ORDER:

Chairman Rich Scanlon called the meeting to order at 3:00 p.m. and stated the meeting is being held via Zoom.

PUBLIC COMMENT:

N/A

APPROVAL OF STRUCTURAL ENGINEER COST FOR THE MASONIC:

Rich Scanlon stated he went in front of the Board of Selectmen Monday night and was looking for direction on CPC next steps. The Board agreed that the CPC should consider getting an appraisal and a Structural Engineer to evaluate the Masonic. Rich reached out to an Appraiser and a Structural Engineer. He did receive one bid. The Town Manager spoke about being the Procurement Officer of the Town and it would be up to him to coordinate the Structural Engineer. He hired Left Field, the company that is doing other projects around town to get bids for Structural Engineers. Mr. Curran also asked that the CPC forward the Structural Engineer bid they received. The one bid received was from Schlick Engineering, LLC for \$2,000. John Curran didn't have a timeline for Left Field to receive other bids.

Chairman Scanlon opened the floor to the Committee to discuss the issues. It was suggested that the CPC could take the vote to pay for the Structural Engineer up to \$2,000 which matches the bid estimate. John Curran stressed that the Structural Engineer bid probably didn't include a scope and Rich Scanlon confirmed. John Curran said realistically a Structural Engineer with the proper scope would cost around \$4,000 if the Committee would consider that amount. It was also stated that Left Field is good but they can take a long time and suggested that we just go with Schlick. Mr. Curran stated that Left Field isn't doing the Structural Engineer assessment; they are only orchestrating the bids and he has asked them to expedite the process. He would like the whole thing wrapped up in a couple of weeks. Timing is an issue, can we get the posting done sooner rather than later.

Jim O'Donnell, seconded by Doug Meagher made a motion to authorize up to \$2,000 for a Structural Engineer Cost.

A roll call vote was taken
It was voted (7 – 0):

Tom Conway - Aye
Joe Fiumara – Aye
Marlies Henderson – Aye
Jim O'Donnell – Aye
Travis Brown – Aye
Doug Meagher – Aye
Rich Scanlon - Aye

APPROVAL OF APPRAISAL COST FOR THE MASONIC:

The CPC received a bid from Brice Appraisal Services for \$3,500 to have the Masonic appraised. The Town Manger asked for the CPC to hold off on doing the Appraisal until the structural engineering process is complete. However, time is running low before Town Meeting which could be an issue so the Committee decided to move forward with the Appraisal without the Structural Engineer report. The balance in the admin account currently is \$14, 140.27. July 1, 2020 restarts the new fiscal year.

Jim O'Donnell, seconded by Doug Meagher made a motion to authorize \$3,500 for the Brice Appraisal.

A roll call vote was taken
It was voted (7 – 0):

Tom Conway - Aye
Joe Fiumara – Aye
Marlies Henderson – Aye
Jim O'Donnell – Aye
Travis Brown – Aye
Doug Meagher – Aye
Rich Scanlon - Aye

ADJOURNMENT:

Joe Fiumara, seconded by Doug Meagher made motion to adjourn.

A roll call vote was taken
It was voted (7 – 0):

Tom Conway - Aye
Joe Fiumara – Aye
Marlies Henderson – Aye
Jim O'Donnell – Aye
Travis Brown – Aye
Doug Meagher – Aye
Rich Scanlon - Aye

Chairman Rich Scanlon adjourned the meeting at 3:37 pm.

Joyce MacMillan
Recording Clerk