

COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES
February 28, 2019

A regular meeting of the Community Preservation Committee was held on Thursday, February 28, 2019 at 7:00 p.m. in Town Hall, room 110.

Present: Rich Scanlon, Vice Chairman, Travis Brown, Treasurer, Mary Leach, Member, Marlies Henderson, Member, Tom Conway, Member and Joe Fiumara, Member, Matt Battcock, Member and Katie Mahoney, Community Preservation Coordinator

Absent: Jim O'Donnell, Chairman

Remote Participation: Doug Meagher, Member

CALL TO ORDER:

Vice Chairman Rich Scanlon called the meeting to order at 7:00 p.m. and stated the meeting was being audio recorded and that Doug Meagher was participating remotely.

PUBLIC COMMENT:

No one came forward

BILLERICA PUBLIC LIBRARY APPLICATION REVIEW:

Kathy Meagher, Local Historical Librarian for the Billerica Public Library – The Library is requesting \$7,180 in CPA funds to restore Billerica's Great Deed.

Kathy and Shirley Schult (keeper of the Great Deed) brought the article in to show everyone how much it is in need of preservation. Kathy also brought in an example of a prior project that had been completed and what the finished product looks like. The project will take approximately 8 months to complete. Once completed, the Great Deed will be stored in the Town Clerk's Office.

The Chairman asked the committee if they had any questions. Many positive comments were shared and everyone was in agreement that it would be a good project. The Chairman indicated a final vote from the CPC on the project will be made at the Public Hearing in April.

BILLERICA FIRE DEPARTMENT – MAXIM 1926 LADDER TRUCK APPLICATION REVIEW:

David Feyler and Chip Maloney from the Billerica Fire Dept. - David and Chip are looking for \$29,000 for restoration and repair expenses of this historic fire truck that was in service in Billerica for close to 30 years.

The Chairman asked the committee if they had any questions. Many positive comments were shared and everyone was in agreement that it would be a good project because of the historic value and significance to the town.

BILLERICA HOUSING AUTHORITY/HOUSING TRUST APPLICATION REVIEW:

Bob Correnti, Executive Director of the Housing Authority – the Housing Authority/Housing Trust is requesting \$90,000 to add to their account for potential purchases of affordable housing units for families.

The Chairman asked the committee if they had any questions. Questions about timing of the purchase of an affordable housing unit ensued and it was stated that as soon as the Housing Authority can find the right piece of property, they intend to purchase as quickly as possible. Marlies asked if the grant agreement was completed. Mr. Correnti replied they were still working on it with Town Counsel.

PRELIMINARY WARRANT ARTICLE REVIEW:

Section C was added to allocate 10% to Open Space and Recreation since no open space project exists at this time. Also within this recommendation, the committee would like to see the Source portion filled in to make it easier to understand and would like Town Counsel’s input.

Katie and Joyce will get together to go over the minutes and come up with a list of what the committee wants and go back to Town Counsel before the Warrant is due on March 18, 2019.

COORDINATORS REPORT:

The MOU’s and Grant Agreements have been distributed. Katie is waiting for a response from the Clara Sexton House. Historic projects are required to complete a Preservation Restriction Agreement. Once it is complete it is sent back to Katie for Counsel’s approval. Once Counsel approves it is sent back to the applicant for submission to the Mass Historical Commission. Once the Mass Historical Commission gives final approval, the funds will be released.

The Town projects and Recreation projects are also all moving forward.

SET ADDITIONAL MEETING DATES/PUBLIC HEARING:

Next meetings:

March 21, 2019 Regular Meeting 7:00 pm

April 4, 2019 Public Hearing 6:00 pm – Selectman’s Hearing Room

Joe Fiumara, seconded by Travis Brown to submit the draft warrant Article that is included in tonight’s packet for the March 18, 2019 preliminary warrant.

A roll call vote was taken

It was voted:

Joe Fiumara – Aye
Tom Conway – Aye
Matt Battcock – Aye
Marlies Henderson - Aye
Mary Leach – Aye
Travis Brown - Aye
Doug Meagher – Aye
Rich Scanlon - Aye

FISCAL UPDATE:

Katie Mahoney stated there have been no real changes since the last meeting. There are only four (4) months left to this fiscal year and there is a balance of \$28,265.56 in the Administration Fund.

MINUTES:

Marlies Henderson, seconded by Travis Brown made the motion to accept the minutes of January 24, 2019 as amended.

A roll call vote was taken

It was voted:

Joe Fiumara – Aye
Tom Conway – Aye
Matt Battcock – Aye
Marlies Henderson - Aye
Mary Leach – Aye
Travis Brown - Aye
Doug Meagher – Aye
Rich Scanlon - Aye

MISCELLANEOUS/CORRESPONDENCE – NOT OPEN FOR DISCUSSION:

N/A

ADJOURNMENT:

Joe Fiumara, seconded by Mary Leach made motion to adjourn.

It was voted:

8 – In favor
0 – Opposed

Vice Chairman Rich Scanlon adjourned the meeting at 8:40 pm.

Joyce MacMillan
Recording Secretary