

Approved.
3/23/22
Kerri Ruffo

COMMUNITY PRESERVATION COMMITTEE MEETING MINUTES
February 17, 2022

A Public Hearing of the Community Preservation Committee was held on Thursday February 17, 2022, at 7:00 p.m. via Zoom Video Conferencing Communication App, Clancy Main hosting.

Present: Travis Brown, Chairman, Mary Leach, Vice Chairman, Doug Meagher, Treasurer, Joe Fiumara, Member, Tom Conway, Member, Diane DePaso, Member and John Speidel, Member and Chief Assessor

Absent: Jim O'Donnell, Member, and Matt Battcock, Member,

CALL TO ORDER:

Chairman Travis Brown called the meeting to order at 7:00 p.m.

PUBLIC COMMENT:

Marlies Henderson, N. Billerica resident – Congratulations on the new CPC Coordinator. The Financial update tonight only pertains to the admin funds and that is not even 5% of your budget. Marlies would like to voice the need of similar reports on ALL activity through the Community Preservation account. This committee is the guardian of the Community Preservation Fund and should account for all the incoming and outgoing funds.

PROJECT UPDATES:

Fire Truck update - Tom Conway spoke regarding the fire truck project. He spoke with one of the people working on the truck, Dave Feyler. He has been doing mechanical work on the truck, which so far has not cost any money. He has the truck running and is getting ready to send items out to a paint shop for painting and having some items fabricated at a weld shop. It is operational and they are coming into the area now where they will be spending money.

PUBLIC HEARING ON UPDATING COMMUNITY PRESERVATION PLAN:

Doug Meagher seconded by John Speidel made a motion to open the Public Hearing on the Community Preservation Plan.

A roll call vote was taken
It was voted (7 – 0):

- Joe Fiumara – Aye
- Doug Meagher – Aye
- Tom Conway – Aye
- John Speidel – Aye
- Diane DePaso - Aye
- Mary Leach – Aye
- Travis Brown - Aye

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Chairman Brown opened the floor to the public for suggested updates and comments on the Community Preservation Plan. Marlies Henderson made some suggestions of changes and updates. Chairman Brown asked Marlies if she would email a copy of her suggestions to the new CPC Coordinator Kerri Rufo.

Joe Fiumara seconded by Mary Leach made a motion to open the Public Hearing.

A roll call vote was taken
It was voted (7 – 0):

Joe Fiumara – Aye
Doug Meagher – Aye
Tom Conway – Aye
John Speidel – Aye
Diane DePaso - Aye
Mary Leach – Aye
Travis Brown - Aye

Chairman Brown opened the floor to the committee for suggested updates and comments on the Community Preservation Plan. Some suggestions were going over Marlies Henderson's suggestions then discuss and vote on them at the next meeting. Updating the project lists along with the status of the projects. Another suggestion was to update the dates in the plan, not to be specific dates. An example would be, instead of a specific date use annually, semiannually, or whatever is applicable. Also, each committee member should be going back to the other committees and boards the current CPC members represent and getting feedback. A snapshot of the projects and where they stand. Clean up the typo's and do away with the ten copies to be submitted.

CPC APPLICATIONS: All project applications are posted on the CPC website for public viewing

Clara Sexton House Barn Interior Restoration:

Chairman Travis Brown opened the floor to the committee and the public for questions or concerns. Does the committee put the projects out to bid? That part of the project is up to the applicants, they put their projects out to bid. What happens to contingency funds? All unused funds go back into the Community Preservation Fund.

Invasive Species Management:

Chairman Travis Brown opened the floor to the committee and the public for questions or concerns. This is a great project and needs to be done. Hopefully, residents in town will let Conservation know of neighborhoods that need help. The town would like to try to keep ahead of these invasive species in Nutting Lake and other town waterways to preserve these town resources.

Howe School:

Chairman Travis Brown opened the floor to the committee and the public for questions or concerns. Hopes that the committee will take the Town Manger up on his invitation for a site visit. Clancy Main stated that the second week of March would probably be

the best time to go, he will have Kerri send something out to the committee. Some of the committee likes the repointing and some do not. Also, more information on the bonding/finances on the project.

PHR/Tennis Courts/Pickleball Courts:

Chairman Travis Brown opened the floor to the committee and the public for questions or concerns. The courts in pretty bad shape, this is a great project. Pickleball is becoming more popular.

PHR Skate Park and Playground: Dave Grubb

Chairman Travis Brown opened the floor to the committee and the public for questions or concerns. Marlies Henderson stated it is a good project but wants to know where the bond appropriation stands. Would it be possible for this project to be tacked onto the already appropriated funds? Joe Fiumara stated that at their last recreation meeting they asked Dave Grub to go around to different towns to see what the cost was to the towns for a skateboard park. They are doing their due diligence.

FINANCIAL UPDATE:

Chairman Brown went over the financial reports that the committee received in their packets. He went over the buckets, the balances for the prior year and for this year. They will try to have Paul Watson, the Town Accountant at the next meeting to go over the all the figures. If anyone has any questions, they can ask Paul at the next meeting.

APPROVAL OF MINUTES:

January 27, 2022, Minutes

There was an item brought forth from the previous minutes that should be deleted. Also, a couple of typos that need to be corrected.

Doug Meagher, seconded by Joe Fiumara made the motion to accept the minutes of January 27, 2022, as amended.

A roll call vote was taken
It was voted (7-0)

Doug Meagher – Aye
Mary Leach – Aye
Diane DePaso - Aye
Tom Conway - Aye
Joe Fiumara - Aye
John Speidel - Aye
Travis Brown – Aye

VOTE TO APPOINT CPC COORDINATOR – KERRI RUFO:

Chairman Travis Brown opened the floor to the committee for questions or concerns. Happy to have Kerri on board, it is long overdue.

Joe Fiumara seconded by Tom Conway made a motion to accept Kerri Rufo as the new CPC Coordinator.

A roll call vote was taken
It was voted (7 – 0):

Joe Fiumara – Aye
Doug Meagher – Aye
Tom Conway – Aye
John Speidel – Aye
Diane DePaso - Aye
Mary Leach – Aye
Travis Brown - Aye

ADJOURNMENT:

Joe Fiumara, seconded by Tom Conway by made motion to adjourn.

A roll call vote was taken
It was voted (7–0)

Doug Meagher – Aye
Mary Leach – Aye
Diane DePaso - Aye
Tom Conway - Aye
Joe Fiumara - Aye
John Speidel - Aye
Travis Brown – Aye

Chairman Travis Brown adjourned the meeting at 7:50 pm.

Joyce MacMillan
Recording Clerk