

**SELECT BOARD MEETING MINUTES
JANUARY 24, 2022 @ 7PM
BUCK AUDITORIUM AND HYBRID**

In attendance: Chairman Dan Burns, Vice Chairman Andrew Deslaurier, Secretary Mike Rosa, Member Kim Conway, Member John Burrows, Town Manager John Curran, Asst. Town Manager Clancy Main

Moment of Silence for Nick Rosa a dedicated resident of Billerica. He was an active volunteer. He was involved with many groups and could always be counted on. He will be greatly missed.

People in attendance tonight: Miriam Ryan-Middlesex County DA, David Sollet- Asst DA, Peter Bartlett-Dracut Police Chief, Chris Vancura-FBI

Item 1 Open Microphone

No one in audience.

Doreen Healey via zoom - she'd like the select board to look into playgrounds in the town. Some playgrounds need updating.

Item 2 Announcements (see attached)

Item 3 All other announcements may be viewed on the Town of Billerica website

Item 4 Presentations

Shirley Schult- Town Clerk - swears in Police Chief Roy Frost and Deputy Police Chief Jerry Roche.

PUBLIC HEARING

Secretary Rosa makes a motion to open the public hearing for National Grid at 7:18 PM. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 5 National Grid -Vazz Eang- (#30479802) appeared to request to relocate pole 82-1, 749 Middlesex Tnpk to get clearance for new traffic lights at Manning Rd and Middlesex Tnpk. Secretary Rosa made clear National Grid will transfer fire markings onto new pole.

Secretary Rosa asked if there has been any contact from abutters. Mr. Eang replied he did not believe so. Secretary Rosa stated that before any work can be done, National Grid must contact the DPW and have the water and sewer lines marked and transfer the fire hydrant markings from the old pole to the new pole. Mr. Eang replied that they will do that.

No one from the public to speak.

Secretary Rosa makes a motion to close the public hearing. Seconded by Vice Chairman Deslaurier and unanimously voted 5-0.

Secretary Rosa makes a motion the board approve #30479802 to relocate pole 82-1 @ 749 Middlesex Tnpk. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 6 Secretary Rosa makes a motion to open the public hearing for Community Care Collective 4 Republic Rd at 7:21 PM. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

David Giannetta owner in attendance requesting adult use marijuana license.

No questions from the board or public.

Secretary Rosa makes a motion to close the public hearing. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Secretary Rosa makes a motion the select board grant a license for Community Care Collective 4 Republic Rd for an adult use marijuana license. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 7 Secretary Rosa makes a motion to open the public hearing at 7:23 PM for Courtyard Marriott 270 Concord Rd - license #89 - new manager and transfer of liquor license. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Caitlin Blouin in attendance. Secretary Rosa stated that the hours of operation on license application are changed to Monday- Saturday 11:00 AM - 1:00 AM, Sunday noon -1:00 AM with no other changes. Chairman Burns affirms Ms. Blouin's responsibility as a manager with an operational liquor license.

No one from the public to speak.

Secretary Rosa makes a motion to close the public hearing. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Secretary Rosa makes a motion the select board approve the manager of record to be Caitlin Blouin@ Courtyard Billerica 270 Concord Rd. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Secretary Rosa makes a motion the select board approve the change of licenses for Courtyard Billerica, also doing business as ASMO Boston/Billerica LP with ours of operation to Monday-Saturday 11:00 AM – 1:00 AM and Sunday noon-1:00 AM. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 8 Town Manager Report (see attached)

Town Meeting

Selectman Burrows excited about new members. Chairman Burns encourages people to sign up for town meeting.

Hybrid Meeting Setup

Vice Chair Deslaurier asks if all community groups can take advantage of hybrid meetings? Clancy Main said yes. Any committee can have a hybrid meeting. Selectwoman Conway can't say enough about getting this system up and running. Chairman Burns thanks everyone involved.

Howe School

Selectman Rosa happy with progress. Selectman Burrows asks is this is on schedule? Mr. Curran says yes - on schedule for September. Chairman Burns happy about Howe School moving forward.

PHR

Selectman Rosa likes SVTHS students are getting involved. Selectwoman Conway is happy SVTHS is getting involved. Selectman Burrows agrees.

Budget

Selectman Rosa says we need a functioning budget. Selectwoman Conway asks if we are on schedule with the budget? Mr. Curran says yes. He will be presenting to select board on February 14. Chairman Burns looks forward to working with Mr. Curran.

Vaccination Clinics

Chairman Burns says good job to everyone helping out. Air Sensor Grant

Selectman Rosa asks what does this do? Andrew Levine speaks about grant. This grant will collect data of air quality for 1 year. These are outdoor air sensors.

Cybersecurity Training

Vice Chair Deslaurier asks how does this work. Basic cyber security practices infer to Andrew Levine.

Boston Road Boat Launch

Selectman Rosa happy about the permitting moving along. COVID 19 Update

Selectwoman Conway hopeful numbers will go down. She wants to know where COVID money is going. She asks why Billerica Fire Dept didn't get a part of a COVID grant? Mr. Curran will look into it. Selectman Burrows asks if mask mandate will be removed when we hit 78-80%? Mr. Curran says check with the Board of Health. Selectman Rosa asks about home kits that will be send to the house by government. He'd like Mr. Curran to get the information out.

Item 9 John Clark- Borrowing

Mr. Clark asks that the Town of Billerica vote to approve the issuance of a GOB, BAN and Refunding Bonds

General Obligation Bonds	\$13,125,000
BANS	\$15,000,000
Refunding Bonds 2011	<u>\$2,027,000</u>
	\$30,152,000

Secretary Rosa makes a motion the select board approve the issuance of GOB, BAN and Refunding Bonds to total \$30,152,000.00. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 10 -Shirley Schult-Town Clerk- discussing 2022 Town Elections and date/time for town meeting (see attached)

Secretary Rosa makes a motion that town elections are from 8AM-8PM on April 2, 2022. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Secretary Rosa makes a motion the select board set the dates/times for annual spring town meeting session as in the town charter. Tuesday, May 3, 2022 @ 7PM. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Item 11- Shirley Schult-Town Clerk- locations of postings regarding polling locations (see attached)

Secretary Rosa makes a motion the select board approve posting locations as presented. Seconded by Vice Chair Deslaurier. Selectman Burrows-AYE, Selectwoman Conway-AYE, Selectman Rosa-AYE, Vice Chair Deslaurier-AYE, Chairman Burns-AYE.

Item 12 Subcommittee for Executive Secretary Search

Job description included in packet. Salary will be adjusted by Mr. Curran.

Secretary Rosa makes a motion the select board approve the job description for Confidential Executive Secretary. Seconded by Vice Chair Deslaurier. Selectman Burrows-AYE, Selectwoman Conway-AYE, Selectman Rosa-AYE, Vice Chair Deslaurier-AYE, Chairman Burns-AYE.

Selectwoman Conway would like to be on the search committee. Selectman Rosa would like to be on the search committee. She would also like clarification that if there is a tie and each member recommends a different candidate that both candidates would be brought forth. Chairman Burns replied that was correct.

Secretary Rosa makes a motion the select board approve Selectwoman Conway and Selectman Rosa are the subcommittee for the Confidential Executive Secretary search. Seconded by Vice Chair Deslaurier. Selectman Burrows-AYE, Selectwoman Conway-AYE, Selectman Rosa-AYE, Vice Chair Deslaurier-AYE, Chairman Burns-AYE.

Chairman Burns stated that if they can post the job tomorrow, the deadline for returning applications would be February 18th. The subcommittee would then hopefully come back with a selection for vote on March 7th. This is only a timeline, and he understands things can change.

Executive Session @ 9PM

Secretary Rosa makes a motion to go into Executive Session at 9:00 PM pursuant to G.L.c.sec.21 (A) (1) to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. Seconded by Vice Chair Deslaurier. Selectman Burrows-AYE, Selectwoman Conway-AYE, Selectman Rosa-AYE, Vice Chair Deslaurier-AYE, Chairman Burns-AYE.

Roll call vote (5-0)

Secretary Rosa makes a motion to adjourn regular session and not return after Executive Session. Seconded by Vice Chair Deslaurier and unanimously voted 5-0.

Next meetings are February 14 and 28, 2022

Approved On: June 6, 2022