MEETING MINUTES
FOR MAY 2, 2011

A regular meeting of the Board of Selectmen was held on Monday, May 2, 2011 in the Conway Hearing Room at 7:00 PM. Present were Selectman Robert Correnti, Chairman, Selectman Robert Accomando, Vice Chairman, Selectman Michael Rosa, Secretary, Selectman Andrew Deslaurier, Member, Selectman David Gagliardi, Member and Town Manager John Curran.

CALL TO ORDER

OPEN MICROPHONE

There was no one present who wished to speak at Open Microphone.

ANNOUNCEMENTS

VACANCIES ON BOARDS AND COMMITTEES

Secretary Michael Rosa stated the following Boards and Committees have vacancies:

POSITION	# MEMBERS	TERM TO EXPIRE
Selectmen Appointments		
Arts Council	3	2013 (1) 2012 (1)
Board of Appeal	2 regular 1 alternate	2014 2014
Cabot Land Reuse Committee	4	2013

Communications Committee	8	2014 (4)
		2013 (2)
		2012 (2)
Commission on Disability	2	2013
Conservation Commission	2	2014
Constables (for the Town))	2	2012
Council on Aging (plus alternates)	1	2014
	1 (alternate)	2014
Elderly and Disabled Taxation Fund Committee	1	2014
Fence Viewer	1	2012
Financial & Compliance Audit Committee	2	2-14
Historic District Commission	4	2014
Historical Commission	2	2013
Long Range Master Plan Committee	4	2014 (2)
		2012 (2)
Middlesex Canal Commission	5 alternates	2014
Open Space & Recreation Committee	3	2014
Recycling Committee	Several	
Scholarship Foundation Committee	6	2014
Town Center Utility Poles Committee	6	2014
Town Meeting Warrant Action Committee		
Water Conservation Oversight Committee	2	2014
Water/Sewer Oversight Board	4	2014 (3)
		2013 (1)

Town Manager Appointments

Beautification Committee	4	2014 (2)
		2013 (1)
		2012 (1)
	2	2012
Cemetery Commission	1	2014
Board of Health	1	2014
Family First Night	7	2013
Housing Partnership Committee	4	2014 (1)
		2013 (2)
		2012 (1)
Public Library Board of Trustees	2	2014
Recreation Commission	6	2014
Recycling Committee	Several	
Sewer Extension Committee	3	2014 (2)
		2012 (1)

Town Moderator Appointments

Central Fire Station Re-use Committee	3	2014
Composting Study Committee	5	2014
Finance Committee	4 regular	2014
	1 alternate	2014
Financial & Compliance Audit Committee	3	2014
Personnel Board	3	2014 (1)3
Town Meeting Warrant Action Committee	3	2013 (1)
		2012 (2)

Please note that the above positions are not paid positions. Applicants should have some knowledge of Municipal Government. Brief job descriptions are available at the Selectmen's Office. Applications must be sent to the Board of Selectmen, Town Hall, 365 Boston Road, Billerica, MA 01821, no later than May 18, 2010.

BILLERICA RECYCLING CONTEST

Secretary Michael Rosa stated the Billerica Recycling Contest is accepting nominations for the on-going Recycling Contest. Prizes will be awarded to qualified winners on a regular basis. All prizes have been donated. For more information see the DPW website at www.billericadpq.org or contact Recycling Coordinator, Mary Delahanty at 978-671-1337.

HERSHEY TRACK AND FIELD MEET ON JUNE 3, 2011

Secretary Michael Rosa stated the Billerica Recreation Department is sponsoring the Hershey Track and Field Meet on Friday, June 3rd, 2011 at the Marshall Middle School Track. This is for boys and girls ages 9 to 14 years of age. Registration will be from 3:00 PM to 3:30 PM and the Track and Field Meet begins at 3:30 PM. The cost is free and there will be free candy and ice cream for participants. The Hershey Track and Field Youth Program is designed to encourage physical fitness among youth and emphasize participation and sportsmanship. For further information please contact the Billerica Recreation Department at 978-671-0921 or at billericarecreation@town.billerica.ma.us.

SPECIAL MEETING OF THE BOARD OF SELECTMEN IN WELCOMING VISITORS FROM BILLERICAY ENGLAND – MAY 23RD AT 7:00 PM

Secretary Michael Rosa stated all are invited to join the Board of Selectmen at a Special Meeting of the Billerica Board of Selectmen in welcoming our visitors from Billericay England on May 23rd at 7:00 PM in the Selectmen's Meeting Room.

BILLERICA LIONS

Chairman Robert Correnti stated on May 21st from 9:00 AM until 4:00 PM the Billerica Lions Club are joining with other Lions Clubs in supporting the annual "Journey for Sight Walkathon". This event is held at Horn Pond in Woburn. There will be live bands, fire truck rides, hayrides, etc. For more information on this event, please contact Joan Parcewski at 978-376-3978.

MINUTES

JANUARY 24, 2011 (EXECUTIVE SESSION)

Selectman Michael Rosa, seconded by Selectman Robert Accomando, made a motion to approve the January 24, 2011 Executive Session Minutes as presented and release them.

It was voted: 5 – In Favor
0 – Opposed

APRIL 12, 2011 (EXECUTIVE SESSION)

Selectman Michael Rosa, seconded by Selectman Robert Accomando, made a motion to approve the April 12, 2011 Executive Session Minutes as presented but not release them.

It was voted: 5 – In Favor
0 – Opposed

OLD BUSINESS

TOWN MANAGER REPORTS

PARKER SCHOOL

Town Manager John Curran stated the Parker School Project had their topping off ceremony today. There were some extended hours of operation last week. The neighbors were notified and things went well. There is also some extended hours for the end of this week. We will be meeting with CTA to discuss what kind of extended hours we will be encountering because we cannot continue to have extended hours on a frequent basis. Once in a while is okay, but not on a continuous basis. There is some follow up regarding some issues brought up at Neighborhood Meetings. The Employee Monitoring Committee met this week. Kevin Heffernan, Selectman Bob Accomando and myself. We also met with Massworks to discuss funding opportunities for the Middlesex Turnpike.

ESTABLISHEMENT OF A WATER CONSERVATION FUND

Secretary Michael Rosa stated this was brought up at our last meeting and tonight we will take a vote on this matter.

Chairman Robert Correnti stated DPW Director Abdul Alkhatib has incorporated our suggestions into this finalized document. If voted, this would be the final policy.

Selectman Michael Rosa, seconded by Selectman Robert Accomando, made a motion that the Board adopt the Water Conservation Fund as presented.

It was voted: 5 – In Favor
0 – Opposed

FRAUD POLICY

Secretary Michael Rosa stated this was also presented to us at our last meeting.

Chairman Robert Correnti stated there are no changes other than the numbering of the policy which was recommended. If this policy is so voted, this policy would be included in the Board's Policies and Procedures.

Selectman Michael Rosa, seconded by Selectman Andrew Deslaurier, made a motion that the Board adopt the Fraud Risk Assessment Policy as presented.

It was voted: 5 – In Favor
0 – Opposed

NEW BUSINESS

POWERS & SULLIVAN, RE: 2010 AUDIT

Chairman Robert Correnti stated the Audit Booklets for Fiscal Year ending June 30, 2010 were provided for our review.

Mr. Jim Powers, Audit Partner in charge of the engagement from Powers and Sullivan and Mr. Todd Jurczyk, Audit Manager in charge of the engagement from Powers and Sullivan came to the podium and gave a very lengthy, detailed and informative Financial Audit Summary/Report Presentation. This presentation is on file in the Selectmen's Office.

Brief discussions ensued.

The Board thanked Mr. Jim Powers and Mr. Todd Jurczyk for their presentation.

WATER AND SEWER (WASTEWATER) RATES

Town Manager John Curran stated tonight is just the presentation and this will not be voted on until your next meeting, as per your Policies and Procedures. The idea is to get the Water/Sewer Oversight Committee to weigh in on these rates as well. The goal of these rates is to continue to fund new debt service that we are taking on with all the work that we have going on in the water and sewer side of the budget.

Mr. Doug Gardner from Pioneer Consulting Group, Inc. came to the podium and proceeded to give a very lengthy and informative presentation regarding the FY 2012 proposed water and sewer (wastewater) rates. This presentation is on file in the Selectmen's Office.

Town Accountant Paul Watson joined Mr. Doug Gardner at the podium and also answered questions from the Board.

Lengthy discussions ensued regarding all aspects of these proposed water and sewer (wastewater) rates.

Chairman Robert Correnti stated hopefully by our next meeting on May 16th we will have received feedback from the Water/Sewer Oversight Committee and Mr. Gardner can come back before us with answers to all of our requests made here tonight.

The Board thanked Mr. Doug Gardner for his presentation.

ADDENDUM

UTILITY EASEMENT FOR CELL TOWER ON TOWN PROPERTY

Secretary Michael Rosa stated National Grid is seeking a Utility Easement Agreement for the installation of equipment for electrical service on a cell tower on Town property.

Town Manager John Curran stated the package that you received today has a document from Mass Electric that does refer to a license and an easement. That is one that the Board should consider from Mass Electric.

Brief discussions ensued regarding lack of information given to the Board.

Attorney Phillip Posner from Wakefield Massachusetts came to the podium and stated he was working with Attorney Fran Parisi, the main attorney who was working on this project. This is a cell tower site that is on municipal property. The cell tower developer responded to an RFP and actually the site is under construction right now. With respect to the documents that were sent out, I noticed this morning that there was a packet of documents put together by the Verizon people that contained both an easement and a license agreement. I think they are getting a little bit carried away. I have a draft of a license agreement from Verizon which I think is the appropriate document.

Town Manager John Curran stated I see a license easement from Mass Electric, a license easement from Verizon and then an easement from Verizon as well. They are jumping the gun here and certainly confusing people. The two documents that the Board should be considering are those two licenses. The one from Mass Electric and the one from Verizon.

Brief discussions ensued regarding confusion over the documents submitted; mainly due to the lateness of the submittal of such documents to the Board.

No vote was taken on this matter due to inconsistencies in the materials/documents submitted.

MEETING SCHEDULE

May 16, 2011
June 6 and 20, 2011

May 23, 2011 – Special Meeting

May 3, 5, 10, 12, 17 and 19 at 6:30 PM prior to Town Meeting, if necessary.

Selectman Michael Rosa, seconded by Selectman David Gagliardi, made a motion to adjourn at 8:18 PM into Executive Session for the purpose of negotiations for DPW and Paramedic contracts. We will return to vote the two warrant articles regarding these two contracts after Executive Session.

It was voted:	Selectman Andrew Deslaurier	Aye
	Selectman Robert Accomando	Aye
	Selectman David Gagliardi	Aye
	Selectman Michael Rosa	Aye
	Selectman Robert Correnti	Aye

A TRUE COPY ATTEST

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Susan Michelini, Recording Secretary