



## MEMORANDUM

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**TO:** Board of Selectmen

**FROM:** John C. Curran, Town Manager

**CC:** Jeanne Legallo, Cathy O'Dea

**SUBJECT:** Town Manager's Report, January 06, 2017

**DATE:** January 09, 2017

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### **SEIU MOA**

The Department Head Union has ratified the MOA. This is the first settled contract. The executed MOA will be forwarded to the Board. The BOS does not need to vote on it unless you want to reject the agreement. However, it has been the custom to review the agreement with the Board in Executive Session. Once executed, it will be placed on a future agenda.

### **FY2018 Budget**

The budget process letter has been disseminated to all department heads. I will be reviewing and working on budgets through the month of January with the intent to get the budget to the Board at the February 27<sup>th</sup> meeting. It will be presented to the Finance Committee on March 2<sup>nd</sup>.

### **Billerica Memorial High School Building Committee**

The site package has been awarded. It is approximately a \$12 million price which is within the estimated budget. Please be advised that the construction site is under the control of the contractor (Shawmut Construction) and should not be entered with permission and accompaniment of the Contractor.

### **Harvard and Juniper Streets**

Sergeant Craig Grogan is conducting a speed study on Harvard Street and will do one on Juniper next. However, the original complaint on Juniper is thought to have been precipitated by traffic rerouting caused by work on Treble Cove Road. This issue was deferred to the traffic safety department by the Traffic Management Committee because it is an enforcement issue.

### **Personnel Updates**

Janet Hagman has been appointed as the new Library Director. She has served as the acting director for several months. Previously, she was the long-term Children's Director. She has been a great asset to the community and will continue to be one in her new capacity as Library Director.

The Confidential Secretary Position for the BOS has been posted. Jeanne Legallo's last day is February 28<sup>th</sup>. David Grubb, the Program coordinator for the Recreation Department is leaving in February. This position has been posted as well.

### **Lahey Clinic**

Lahey will be presenting the Community Health Needs Assessment and their findings to Department Heads on January 17<sup>th</sup>. The Grand opening of the new emergency department is on January 12<sup>th</sup>.