



## MEMORANDUM

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**TO:** Board of Selectmen

**FROM:** John C. Curran, Town Manager

**CC:** Susan Aker, Cathy O'Dea

**SUBJECT:** Town Manager's Report, October 30, 2017

**DATE:** October 27, 2017

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### **Bike Path Proposal for High School site**

The Bike Path proposal for the high school was presented to both the School Committee and the Building Committee. Some questions were raised about possible modifications to the proposal. VHB will review these questions and report back to both committees.

### **MassWorks Project:**

The sprinkler systems are complete and the enclosure pads are poured.. Dagle Electric needs to complete sprinkler system. The sprinkler system in front of Saint Theresa's Church is being done by them and hydro-seeded by them as well. The hydro-seeding on rest of project will be touched up and completed by next week. The castings are in the process of being adjusted for final paving which will take place the week of Nov 6<sup>th</sup> at night. NGRID designs are still being completed for Phase 2 connections to properties. Comcast and the Fire Department are completed with their installation work. Verizon is ongoing and NGrid is the last utility work to be done before pole removal.

### **Allen Road Project:**

The Allen Road Phase II project involves intersection improvements and related work (including signals) on Boston Road at Allen Road. The contract was awarded to J Tropeano, Inc. The low bid came in at \$2.5 million. That includes \$631,000 of water main work for the Town. A notice to proceed was issued on September 27, 2017. The contractor plans to work through the winter as weather permits. The completion date is April 4, 2020. It should be emphasized that this is a different project than Allen Road Phase one which is still scheduled for completion in 2018.

### **Free Air Update - Article XVII of the General By-Laws**

All but two gas stations are in compliance with the By-Law. These two stations are Pace Energy at 192 Boston Road and Fill N Chill at 653 Boston Road. It is recommended that the BOS set up a hearing to revoke these two licenses and notify the station owners or wait for the upcoming renewal process in December.

### **Billerica Little League, Billerica Soccer and Girls Softball**

This office met with Brian Roberts and Rich Glennon on October 20<sup>th</sup> and 26<sup>th</sup> to discuss how they maintain the fields and what resources they need. They outlined their Spring Clean-Up and Fall Clean Up routines and their operational maintenance practices. This Office also met with Rick DeRosa and Gil Moriera of Billerica Soccer on October 17<sup>th</sup>. A meeting is scheduled with Girls Softball on Tuesday.

### **Fire Department Assessment**

The assessment has commenced and is being conducted by a consultant firm called Matrix. The first part of the process involves interviewing Town Officials and firefighters. The second phase will be assessing the facilities.

### **Fire Chiefs Assessment Center**

This office has initiated an open and competitive sole assessment center as allowed by Civil Service. Municipal Consultants Firm has been engaged to conduct the process. It is expected to take approximately two months to complete.