



MEMORANDUM

TO: Board of Selectmen

FROM: John C. Curran, Town Manager

CC: Susan Aker, Cathy O'Dea

SUBJECT: Town Manager's Report, March 5, 2018

DATE: March 2, 2018

Lexington and Glad Valley Project

The design portion of this project has been executed with the the Beta Group. They are authorized to encumber up \$35,000 of the \$200,000 approved to begin conceptual designs. Some consideration has been given to incorporating a larger streetscape project from here back to Tower Farm Road.

Boston Road North Project

The Town is nearing the 25% design submission stage. Engineering is looking to submit this project to Mass DOT. The Engineering Department will meet with abutters along the project. This project will be then be presented to the BOS before being submitted to Mass DOT..

Boston Road MassWorks Project

The last connection for underground is the US Post Office. When that is complete the poles are ready removal

Food Pantry

I met with Katherine Adams, Joe Leary and the Boston Food Bank to discuss the future of a pantry in Billerica. The First Congregational Church is researching the 501C status necessary to become a food bank. The intent is to partner with Boston Food Bank to conduct two food banks a month. Reverend Adams is exploring a short-term location within the Interfaith Community. A long-term home for the Food Pantry could be the Vining school late in 2019 when it closes. This office will be arranging a meeting with Ken Buffum and Marie O'Rourke to discussing combining our resources in this effort.

Whipple and Andover Road Project

Concept designs have been produced by the Beta Group. Internal officials are reviewing the proposals now. The Town will then meet with abutters. The project and options will then be presented to the BOS.

Sewer Contract 36 (Needs Area 3)

This project is out to bid. There are 11 easements associated with this project that will require action from the BOS. It has already been approved by Town Meeting. The value is approximately \$30,000.