



MEMORANDUM

TO: Board of Selectmen

FROM: John C. Curran, Town Manager

CC: Susan Aker, Cathy O'Dea

SUBJECT: Town Manager's Report, November 30, 2018

DATE: December 3, 2018

Good Street Drainage Project

All of the piping has been laid and connected. The last two catch basins will be installed on December 3rd. The road will be paved and sealed on Thursday, December 6th. This will complete that change order.

Lieutenant's Assessment Center

The assessment center was completed last week. Badge Quest is still processing the results and applying veterans status and seniority status. The results are expected by this month.

Tax and Water Billing Schedule

As you know the Tax Rate was set at the last BOS meeting. Consequently, the 3rd quarter real estate tax bills (the first actual tax bill) will be mailed on December 28, 2018, and due on February 1, 2019. The 3rd quarter bill must be sent out before the end of the calendar year to meet the February 1st due date and preserve Town cash flow. The upcoming water and sewer bill will be mailed on December 7 and will be due on January 7, 2019. The next set of water and sewer bills after that will be mailed around the third of week April. The 4th Quarter real estate will be mailed March 30th and due on May 1st.

Professional Recognition

Sergeant William West has been doing a public access TV show with BATV called "BPD in the Community" for several years. He has done 16 episodes that include various topics like Drug Awareness, Traffic Safety, and Elder Affairs. The show is recorded every few months and runs regularly. This is a great public service to the community. Sergeant West is to be commended for volunteering his time for this service to the community.

Billerica Public Library

The Library will be holding a Public Appreciation Day on Tuesday, December 18 from 10:00AM to 7:00 PM. Jan Hagman, the Library Director, is hosting this event to say thank you for another great year! As of June 30, 2018 the total number of registered borrowers was 30,607. During that time period the library was open 3,464 hours. The public asked 30,888 reference questions and borrowed over 243,300 items. The Library could not do what it does without all of the support and patronage.

All are welcome to stop by the Library between 10 am and 7 pm for 'Patron Appreciation Day.' There will be cookies, cider, hot cocoa, and snacks available throughout the library for your enjoyment.

Trash and Recycling Issue

The Town recently received notice from Wheelabrator that residents have been disposing of illegal materials in their trash. The Town had a load that was delivered to Wheelabrator that was over 50% metal. If the Town continues to deliver loads that are unacceptable under MassDEP the Town could face loads being rejected, handling fees, delays, and the matter could be referred to MassDEP for enforcement action. As was reported out a few weeks earlier we are also recycling materials that are not allowed by a wide margin. The Town will be doing a public relations campaign to educate the residents on what can be included in trash and recycling.

Ice Skating Rink and Friends of Billerica Recreation

The Recreation Department has recently constructed the framing for the 2nd annual free Family Skating Rink! The rink this year will be located at the Recreation Department field, located at 248 Boston Road. It is free for all residents to use from dawn-dusk, and is for free skating only. Due to liability reasons, hockey is not permitted. Thanks to the support of Chief Cole, we anticipate the Fire Department filling the rink with water this week, and will wait for Mother Nature to take her course from there.

Billerica Recreation Department is actively seeking residents who would be interested in becoming new members on their "Friends of Billerica Recreation" committee. Anybody with a passion for recreation and/or special events is strongly encouraged to contact Recreation Director, Dave Grubb, directly. For those not familiar with the Friends group, their mission is to provide fundraising support to the department – often through community events, which is then largely used to fund the department's financial assistance opportunity.

Water Meter Replacement Program

Approximately 82% of the meter installation program is complete. 11,390 residential meters have been installed. 2,380 meters remain to be installed. Approximately 650 appointments are pending and 1,000 need to be made and the remaining accounts have other extraneous issues.

Fleet Schedule

This office went over the fleet schedule with Selectman Simolaris two weeks ago. The table on the next page identifies the number of vehicles and or road trailers owned by department.

Town Vehicle Inventory

DPW	DPW	21
DPW	Cemetery	12
DPW	Highway	28
DPW	Tree	4
DPW	Parks	2
DPW	sewer	10
DPW	Water	25
DPW	Engineering	1
DPW	Meters	3
DPW Subtotal		106
School		22
Assessors		2
Animal Control		1
COA		2
EMA		9
Fire		28
Police		41
Recreation		2
Town Subtotal		107
Total		213