

**BILLERICA COUNCIL ON AGING (BCOA)
BOARD MEETING MINUTES**

WEDNESDAY, APRIL 25, 2018

BOARD MEMBERS PRESENT/EXCUSED

Barbara Flaherty, Chair
Joan DiOrio, 1st Vice-Chair
Mary Riley, 2nd Vice-Chair
Lucille MacKinnon, Secretary
Dorothy Grossman
Grace Gullotti,
Marilyn Keating, **Excused**

ALTERNATE MEMBERS PRESENT/EXCUSED

Joseph Duggan, **Excused**
John Pellegrino
Stephen Strykowski, **Excused**

SELECTMEN PRESENT/EXCUSED

Kim Conway, **Excused**
George Simolaris, **Excused**

Called to Order:

- The meeting was called to order at 9:34 a.m. by Chair Barbara Flaherty.
- A moment of silence was observed.

Review of the Minutes of the Last Meeting:

The minutes for the previous two meetings were discussed.

Motion Pertaining to the Minutes for the March 21, 2018 Meeting:

Dorothy Grossman made a motion to accept the minutes, seconded by Mary Riley, the minutes were approved unanimously.

Motion Pertaining to the Minutes for the April 11, 2018 Meeting:

Dorothy Grossman made a motion to accept the minutes, seconded by Mary Riley, the minutes were approved unanimously.

Strategic Planning Review

The focus of this meeting was to review and discuss four (4) of the eight (8) goals that have been developed from the Strategic Planning process. Board Chair Barbara Flaherty and Director Jean Bushnell reviewed each of the four (4) goals and their supporting activities with the Board for their input as part of the process of compiling a final report. The Board discussed in detail the activities portion of the goals. The results of this discussion will be incorporated into the Strategic Planning documentation that is under development.

- Goal 1: Enhance programmatic mix to attract more current patrons and new generations.
- Goal 2: Enhance the image of the BCOA through effecting marketing and communications.
- Goal 5: Provide a safe, well-designed and welcoming facility to accommodate current patrons and attract younger seniors.
- Goal 6: Build strong collaborations and partnerships in community and region.

The remaining four (4) goals and supporting activities will be the focus of the May 9th Board meeting.

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Next Meeting Date: May 9, 2018

Adjournment/Closing:

Motion made by Dorothy Grossman, seconded by Mary Riley, approved unanimously at 10:45 a.m.

A handwritten signature in cursive script that reads "Lucille MacKinnon".

Respectfully Submitted, Lucille MacKinnon
Secretary