



Billerica Finance Committee Meeting Minutes

Billerica Town Hall

Room 210

7:00 PM

March 26, 2019

Finance Committee Members:

David Gagliardi, Chair

Donald Damon

John Kleschinsky, 1st Associate

Scott Morris, 2nd Associate

Douglas Meagher, Vice Chair

Douglas Fogerty

Patrick Logue

John Mulloy

Anthony Ventresca

Town Accountant Paul Watson, Ex-Officio

Mary K. McBride, Secretary

Cheri Gargalianos

Rino Moriconi

Philip Newfell

Bee Magliozzi, Recording Clerk

ATTENDANCE:

11 Committee Members Present, 1 (Ventresca) Excused, 0 Absent

CALL TO ORDER:

The Chair called the meeting to order at 7:01pm.

PLEDGE of ALLEGIANCE:

The Chair led the Committee in the recitation of the Pledge of Allegiance.

PUBLIC COMMENT:

N/A

BUDGETS:

141 Assessors

Rich Scanlon presented the Assessors FY20 Budget.

There is a small increase due to contractual obligations.

Currently some assessors' forms have the ability to be completed online.

A motion to recommend the Assessors FY20 Budget of \$522,191 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

543 Veterans Services

Paul Watson presented the Veteran Services' FY20 Budget for Ken Buffum.

A motion to recommend the FY20 Veteran Services Budget of \$579,433 was moved by Doug Meagher and seconded by Patrick Logue.

The vote was 11-0-0.

161 Town Clerk

Shirley Schult presented the FY20 Town Clerk Budget.

A motion to recommend the FY20 Town Clerk Budget of \$281,244 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

162 Election Department

Shirley Schult presented the FY20 Election Department Budget.

The Election Department Budget is based on the number of elections held annually.

A motion to recommend the FY20 Election Department Budget of \$90,894 was moved by Meagher and seconded by Logue.

The vote was 10-0-1 (McBride).

163 Board of Registrars

Shirley Schult presented the FY20 Board of Registrars Budget. There is one employee in the department,

A motion to recommend the FY20 Board of Registrars Budget of \$60,387 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

125 Systems Administration

Chris Bartlett presented the FY20 Systems Administration Budget.

A motion to recommend the FY20 System Administration Budget of \$555,590 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

145 Treasurer/Collector

John Clark and Paul Watson presented the FY20 Treasurer/Collector Budget.

A motion to recommend the FY20 Treasurer/Collector Budget of \$732,592 was moved by Meagher and seconded by Logue.

The vote was 10-0-0.

710 Debt & Interest

Paul Watson and John Clark presented the FY20 Debt & Interest Budget.

A motion to recommend the FY20 Debt & Interest Budget of \$7,879,966 was moved by Meagher and seconded by Moriconi.

The vote was 10-0-0.

135 Accounting

Paul Watson presented the FY20 Accounting Budget.

A motion to recommend the FY20 Accounting Budget of \$303,326 was moved by Meagher and seconded by Logue.

The vote was 10-0-0.

192 Town Hall

Paul Watson presented the FY20 Town Hall Budget.

A motion to recommend the FY20 Town Hall Budget of \$652,291 was moved by Meagher and seconded by Logue.

The vote was 10-0-0.

910 Town Systemwide

Paul Watson presented the FY20 Town Systemwide Budget.

A motion to recommend the FY20 Town Systemwide Budget of \$902,500 was moved by Meagher and seconded by Logue.

The vote was 10-0-1 (McBride).

90070 Civic Events

Paul Watson presented the FY20 Civic Events Budget.

The Budget pays for civic events held such as the New Year's Family events, the Memorial Day Parade, and the Town Center ArtScape banners by students.

A motion to recommend the FY20 Civic Events Budget of \$36,200 was moved by Meagher and seconded by McBride.

The vote was 10-0-1 (Logue).

91070 Town/School Shared Cost

Dave Gagliardi and Phil Newfell recused themselves.

Vice Chairman Meagher served as Acting Chair for this Budget.

Paul Watson presented the FY20 Town/School Shared Cost Budget. Much of the funds in this Budget are for Town/School Health Insurance (\$16,314,027) and the County Retirement Assessment for employees (\$11,921,516). Building insurance accounts for \$1,120,000, and Medicare adds \$1,133,240. The Town's annual contribution to OPEB is \$1,322,500 for FY20.

A motion to recommend the FY20 Town/School Shared Cost Budget of \$32,777,283 was moved by Gagliardi and seconded by Newfell.

The vote was 11-0-0.

710 Capital Plan

John Curran presented the FY20 Capital Plan Budget. Short-term capital accounts for the \$1,000,000 in this Budget, Long-term capital is handled through debt service, and school construction are handled through debt exclusion.

A motion to recommend the FY20 Capital Plan Budget of \$1,000,000 was moved by Meagher and seconded by McBride.

The vote was 11-0-0.

591 Historical Commission

Paul Watson presented the FY20 Historical Commission Budget.

A motion to recommend the FY20 Historical Commission Budget of \$300 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

176 Board of Appeals

Paul Watson presented the FY20 Board of Appeals Budget. Most of this Budget is for the ZBA's clerk. The clerk is retiring in late March, and it is possible that the new clerk will be at a lower step than the retiring clerk, but it's too early in the process to know that so the personnel amount will stay as planned for now.

A motion to recommend the FY20 Board of Appeals Budget of \$65,346 was moved by Meagher and seconded by Logue.

The vote was 11-0-0.

215 Sealer of Weights & Measures

Paul Watson presented the FY20 Sealer of Weights & Measures Budget. There is no staff for this Budget. The contract services line includes a contract

With NMCOG, which provides the service, enforcing the accuracy requirements relating to weighing and measuring devices used in the sale of food, fuels and other products.

A motion to recommend the FY20 Sealer of Weights & Measurers Budget of \$11,000 was moved by Meagher and seconded by Logue.

The vote was 10 – 1 (Logue) - 0.

MEETINGS

Mary McBride gave dates of upcoming meetings that may be of interest to Committee members.

LIAISON REPORTS FROM COMMITTEE MEMBERS:

CPC liaison Meagher informed the Committee that a Public Hearing will be held on Thursday, April 4, 2019.

High School Building Committee liaison Gagliardi informed the Committee that the Pre-School wing is almost complete.

The project continues to be on schedule and on budget.

Cabot Land Use Committee liaison McBride updated the Committee.

MISCELLANEOUS CORRESPONDANCE:

N/A

NEXT MEETING:

The next meeting to be held on April 2, 2019 at 7:00pm.

ADJOURNMENT:

A motion to adjourn the meeting was moved by Logue and seconded by McBride.

The vote was 11-0-0

The Chairman adjourned the meeting at 9:00pm.

Respectfully submitted
Bee Magliozzi, Recording Clerk