

Community Preservation Committee Meeting Minutes – Jan. 25, 2018
Respectfully submitted by Mary Leach

Attendees:

Marlies Henderson
Jim O'Donnell
John Burrows
Travis Brown
Mary Leach

Not present:

Richard Scanlon, Joe Fiumara

Meeting called to order at 7:31pm

Introductions: Public in attendance: Jeff Owen from NMCOG

Approval of Minutes:

Approved December 28, 2018 minutes – unanimous (O'Donnell motioned, Burrows seconded)

Chair Report:

Henderson reviewed all emails sent and received since the last meeting:

AG MLU decision process for the town bylaw change. Article 34 ratified, posted on Jan. 24. Appointments to be made within 30 days.

Accountant's report update given. Vote to accept a copy of the accountant's report and place it on file. O'Donnell motioned, Burrows second. Passed unanimously.

No submissions for reimbursement

Old Business:

Recording clerk update: Waiting to hear from town manager's office.

Jeff Owen was invited to join discussion. After discussion of finalists' proposals for drafting a CP Plan, O'Donnell moved, and Brown seconded to contract with NMCOG. The committee **voted** unanimously to contract with NMCOG. Henderson will follow up. Accelerated meetings may be necessary to meet the NMCOG timeline of 5 months.

Request for appointing authorities' feedback: Henderson noted Conservation Commission list of priorities. Brown has asked Historical Commission for ideas and they suggested canal museum.

Henderson brought the MHC grant workshop to the committee's attention.

Motion to adjourn at 8:14 pm. O'Donnell motioned, Leach seconded. All voted in favor.

Community Preservation Committee Meeting Minutes – 2/22/2018 @ 7:30PM
Respectfully submitted by Travis Brown

Attendees:

- Marlies Henderson
- Travis Brown
- John Burrows
- Richard Scanlon
- Mary Leach
- Doug Meagher
- Joe Fiumara
- Tom Conway

Not present:

- Jim O'Donnell

Review of Agenda

- Meeting called to order at 7:30pm

Introductions

- Town Manager appointee Thomas Conway and FinCom appointee Doug Meagher joined the committee.

Public Comment

- Town Manager John Curran was in attendance and recommended we use town staff to construct the CPA plan. The benefits would be having staff familiar with town plans and a shorter time to finalize the plan and go through the public hearing process. Doug Meagher read a letter from Concord regarding the advantages of using town resources who are familiar with town plans. John Curran will put together a timeline and additional details on what needs to be done and submit before the next CPA meeting on 3/29.
- John Burrows motioned to use Rob Anderson and Chris Reilly for CPA Plan
- Joe Fiumara 2nd
- Unanimous vote 8-0.

Approval of Minutes

- No vote to approve 1/25 meeting minutes due to lack of quorum for CPC members who attended. Postponed until 3/29 meeting.

Chair Report

- Accountant's Report – No Changes
- Submissions for reimbursement - None

Old Business

- Recording Clerk - There is an applicant who prefers to tape the meeting and then transcribe it. CPC agreed that they should be here in person for the public meeting but that they can record it to transcribe later. Marlies will follow up with Kathy.
- Passed on appointing authorities feedback for CP Plan to Town Manager.
- John Curran to provide timeline for CP plan before the next CPC meeting.

New Business

- Mary to reach out to Stuart from CPA to look into getting new CPC members an overview and training on the CPA.
- Doug asked the town manager to come to future meetings to discuss a staff support proposal. Rob Anderson and Chris Reilly should attend as well.
- CPC Reorganization – It was determined that we should wait until after the spring town meeting to reorganize the committee.

Motion to adjourn – Joe Fiumara – 8:05 PM

Seconded – John Burrows

All voted in favor