



BOARD OF SELECTMEN

TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

Andrew N. Deslaurier, *Chairman*
Edward J. Giroux, *Vice Chairman*
Kimberly J. Conway, *Secretary*
George J. Simolaris, Jr., *Member*
Michael S. Rosa, *Member*

MEETING MINUTES

JANUARY 29, 2018

A regular meeting of the Board of Selectmen was held on Monday, January 29, 2018 at 7:00 p.m. in the Conway Hearing Room. Present were Selectman Andrew Deslaurier, Chairman, Selectman Edward Giroux, Vice Chairman, Selectman Kimberly Conway, Secretary, Selectman George Simolaris, Member, Selectman Michael Rosa, Member, Town Manager John Curran, and Cathleen O'Dea, Assistant Town Manager.

CALL TO ORDER

Chairman Andrew Deslaurier called the meeting to order at 7:00 p.m.

OPEN MICROPHONE

David Johnson, 113 Gray Street came to the podium regarding Marijuana Facilities.

ANNOUNCEMENTS

Selectman Conway stated there were 4 openings on the Scholarship Foundation Committee, and 4 openings on the Cable Advisory Committee. All other announcements may be viewed on the Town of Billerica Website, Selectmen's Page.

Selectman Conway stated the date for the Billerica Health and Wellness Fair is Saturday, April 14, 2018 from 10:00 a.m. to 1:00 p.m. at the Billerica Elks on Webb Brook Road.

America's Yankee Doodle Town

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Town Clerk Shirley Schult – Update on Town of Billerica Election

Town Clerk Shirley Schult came to the podium and updated the Board on the 2018 Town Election. The Election will be held on Saturday, April 7, 2018. The last day to register to vote in this election is Friday, March 16th There are openings for the following offices: Selectmen, Town Moderator, School Committee, Planning Board, Regional Vocational School Committee, and Town Meeting members in all precincts. Any registered voter is eligible to run for any of these seats. Interested voters need to obtain the signatures of at least 50 registered voters town wide. Town Meeting members need the signatures of at least 10 voters in their precinct only. Mrs. Schult stated interest in Town Meeting membership has been minimal. The deadline to return nomination papers to the Town Clerk’s Office is 5:00 p.m. on Tuesday, February 20, 2018.

Mrs. Schult also stated that the Census Forms have been mailed out to residents. If you did not receive one, please call the office. Census information is important to keep voting records updated, school enrollment projections, proof of residency, validation and state aid.

Selectmen Conway and Rosa asked about other avenues to get the word out to the different precincts about vacancies such as “Next Door”

Clancy Main stated it had already been put out on “Next Door” as well as other avenues of publication.

MINUTES

Selectman Conway, seconded by Selectman Rosa made a motion to approve the the minutes of January 8, 2018.

It was voted:

5 – In Favor
0 – Opposed

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PRESENTATIONS

Bill Laurendeau – Emergency Management Update

Emergency Management Director Bill Laurendeau was present at this meeting to give the Board an update on the activities and services of Emergency Management for Billerica. Specific to this presentation was the protocol for emergency sheltering. Items discussed in this regard were the Warming Center at the COA, Generators in buildings throughout Town, regional shelters, and communicating to residents in Town about the sheltering. The Board thanked Mr. Laurendeau for his presentation.

PUBLIC HEARING

7:15 p.m. Dafni LLC, d/b/a Georgio's Liquors Change of Location for its Package Store All Alcoholic License from 446 Boston Road, Suite 5 to 480 Boston Road, Units G and G-1, Billerica, MA

Selectman Conway, seconded by Selectman Rosa, made a motion to open the Public Hearing.

It was voted: 5 – In Favor
0 – Opposed

Attorney Steven Nelson from Shea, Dangora and Nelson came to the podium along with Zannis Mamounas and Peter Mamounas. They wish to move their establishment from O'Connor Plaza to the Billerica Mall due to insufficient space at their present location. The store has an excellent record of compliance with the Town. Mr. Nelson stated he is unaware of any issues with the abutters including St. Theresa's Catholic church.

Chairman Deslaurier clarified with the applicant that there were no changes in the hours.

The hours will remain the same.

Selectman Rosa asked about the square footage and the review of the Board of Health

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OLD BUSINESS

Town Manager's Report

- **Professional Recognition**
- **Fiscal Efficiency**

Town Manager John Curran highlighted for the Board items on his Town Manager's Report, such as the Middlesex Turnpike, FY2019 Budget, Hanscom Airport, Fire Chief Interviews, DCR Bike Path Grant, the Howe School, and double poles.

Mr. Curran also had a professional recognition for John Pellegrino, the Transportation Coordinator for the Council on Aging.

Mr. Pellegrino realized he had not heard from a particular Senior in sometime. He asked Supervisor Jeanne Teehan for a Wellness Check. The Police and Fire Department went to her residence and discovered she was in some distress; and subsequently received medical attention. A letter of recognition will be placed in Mr. Pellegrino's file.

In regards to the double pole issue, Selectman Rosa gave a brief history on the matter. Selectman Rosa also offered his assistance on the double pole issue.

Selectman Rosa also asked about the current lease with the Howe School.

Mr. Curran replied that it is null and void and lesee is aware of it.

Selectman Rosa inquired about some of the things that are being done differently this time in regards to the Fire Chief Interviews.

Mr. Curran replied that one of the reasons is that this time the process was Open Complete.

Selectman Rosa thanked Mr. Curran for the update on the Hanscom Flight Patterns.

Selectman Rosa explained about the portion of Manning Road that was residential. He asked Mr. Curran about the fence for 11 Manning Road.

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Mr. Curran explained about the installation of vinyl slated fence along the exposed areas of the residential properties on Manning Road.

Selectman Simolaris commented on preserving trees along the Middlesex Turnpike. He thanked Mr. Curran for his efforts in this regard and also the sidewalk by the Vining School.

Mr. Curran emphasized that the state will have temporary easements during this project.

Request for Approval of the Installation of Six Historical Signs and One Plaque, With Municipal Status

Alec Ingraham was present for this item. Mr. Ingraham explained this was part of the 2017 Parexel Community Fund grant. He explained the project in detail. He also asked for a 3-6 month extension on the grant for the sign installation.

Selectman Rosa thanked Messrs. Ingraham and Bowen for keeping Billerica's history in the forefront. Selectman Rosa also asked about a list of the signs that have been installed.

Mr. Ingraham stated he did have a partial list.

Selectman Rosa stated that would be nice for the Town Manager's Office to have for project purposes.

Selectman Simolaris expressed his gratitude as well.

Selectman Giroux thanked them for their efforts and asked about the sign maintenance

Chairman Deslaurier also commented on the importance of keeping Billerica's history in the forefront.

Selectman Conway, seconded by Selectman Rosa made a motion to approve the installation of Six (6) Historical Signs that will say Historic Districts at the following locations: 341 Boston Road, East side of Route 3A,, north of Charnstaffe Lane Intersection near Mall entrance;; opposite 67 Andover Road, 1 Pond Street, 21 River Street; South side of Concord Road; just north of Caitlin

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Street intersection; and also One Plaque for the Howe School (Howe School 1852) for its historical significance; Located at the front façade north side of door.

It was voted: 5 – In Favor
0 – Opposed

Selectman Rosa, seconded by Selectman Giroux made a motion to extend the grant for this project for one (1) year.

It was voted: 5 – In Favor
0 – Opposed

Billerica Pop Warner and Cheerleading, Request to Advertise Registration at the Center of Town. Registration Dates will be every Saturday in March from 9:00 a.m. to 1:00 p.m.

Selectman Conway, seconded by Selectman Rosa made a motion for Billerica Pop Warner and Cheerleading to place four (4) signs in the Center of Town to advertise registration. Registration Dates will be every Saturday in March from 9:00 a.m. to 1:00 p.m.

It was voted: 5 – In Favor
0 – Opposed

Middlesex Turnpike and Manning Road – Scope of Project

Selectman Rosa put this item on the Agenda, but felt it had been thoroughly discussed in the Town Manager's Report.

Protocol for Sanding and Salting School Parking Lots Prior to a Storm

Selectman Simolaris stated he put this on the Agenda because he had received several phone calls from residents due to slippery conditions from an unexpected and brief cold snap earlier in the week. It had rained then unexpectedly turned very cold and froze.

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Mr. Curran explained the usual protocol for sanding lots; but this had just been rain that had frozen in the overnight hours.

Meeting Schedule

February 5 and 26, 2018

Adjournment

Selectman Conway, seconded by Selectman Rosa made a motion to adjourn.


It was voted:

5 – In Favor

0 – Opposed

Chairman Deslaurier adjourned the meeting at 7:20 p.m.

A True Copy Attest

A handwritten signature in cursive script that reads "Sue Aker".

Sue Aker, Recording Secretary