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BILLERICA HISTORIC DISTRICTS COMMISSION

**Billerica Town Hall
Room 110
Meeting Minutes
January 10, 2018**

Members	Present	Absent	Excused
Michael Rea, Chairman	X		
William Bulens, Vice-Chairman			X
Barbara Flaherty, Secretary	X		
Mary McBride	X		
Charlene McCarthy			X
John J. McKenna	X		
David Gagliardi, Alternate	X		
Carl Herrmann, Alternate	X		

CALL TO ORDER:

Chairman Michael Rea called the Billerica Historic Districts Commission meeting to order at 7:00pm.

ALSO IN ATTENDANCE:

Mark LaLumiere Billerica Building Commissioner
James Ferola, Owner 435 Boston Road, Billerica

PUBLIC COMMENT:

N/A

15 CONCORD ROAD 2018 - #1:

Mark LaLumiere, Billerica Building Commissioner, appeared before the Commission to discuss the Town of Billerica's property at 15 Concord Road.

The property is the current Billerica Public Library. The slate roofs are in need of repair. The roofs must have the present material removed and be replaced with like materials, rubber and slate, at a cost of \$424,000.

A motion to consider the application as a Minor was moved by Barbara Flaherty and seconded by David Gagliardi.

The vote was 6-0-0. There was unanimous approval of this motion.

A motion to approve the application was moved by Barbara Flaherty and seconded by David Gagliardi.

The vote was 6-0-0. There was unanimous approval of this motion.

390 BOSTON ROAD 2018 - #2:

Mark LaLumiere, Billerica Building Commissioner, appeared before the Commission to discuss the Town of Billerica's property at 390 Boston Road.

The roof will be replaced with a matching slate.

A motion to consider the application as a Minor was moved by Barbara Flaherty and seconded by Mary McBride.

The vote was 6-0-0. There was unanimous approval of this motion.

A motion to approve the application was moved by Barbara Flaherty and seconded by Mary McBride.

The vote was 6-0-0. There was unanimous approval of this motion.

435 BOSTON ROAD 2018 - #3:

James Ferola, owner of 435 Boston Road, presented his application to add one additional garage bay to his previously approved application.

A motion to consider the application as a Minor was moved by John McKenna and seconded by Barbara Flaherty.

The vote was 6-0-0. There was unanimous approval of this motion.

A motion to approve the application was moved by John McKenna and seconded by Barbara Flaherty.

The vote was 6-0-0. There was unanimous approval of this motion.

DISCUSSION: BILLERICA SIGN BY-LAW:

Signage in Billerica's Historic Districts is controlled by Committee and all sign approvals should be issued by the Historic District Commission.

The issue was discussed with Billerica Building Commissioner, Mark LaLumiere.

A major concern by a Commission member is window signs located in a Historic District that are considered unsightly by many.

DISCUSSION: ESTABLISHING STANDARDS:

Standards for signs should be placed on the Billerica Town website.

Signs that are being replaced should always be replaced with like materials whenever possible.

Signs permit applications should be signed by two members of the Historic District Commission.

Pre-approved building materials should be listed on the site.

Political signage should all have size limitations, installation date, removal date, location, setback from road and lack of obstruction to both pedestrians and to vehicles.

NEXT MEETING:

The next meeting to be held on February 14, 2018 at 7:00pm.

ADJOURNMENT:

A motion to adjourn the meeting was made as follows:

Motioned by:	Barbara Flaherty
Seconded by:	Mary McBride
In Favor:	6
Opposed:	0
Abstained:	0

There was unanimous approval of the motion.

Chairman, Michael Rea, adjourned the meeting at 8:00 pm.

**Respectfully submitted,
Bee Magliozzi, Recording Secretary**